Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, December 4, 2025

MEMBERS' PRESENT
Mary Biggs, Kelly Edmonson, Lisa Assad, Kim Chiddo, Jason Buckland, Guy Wohlford, Stu Nelson, Katie Thompson, Emily Hite

Members Absent
Jerry Boothe, Richard Chidester, Sally McCarthy, and Joe Young (Absent with notice)

AGENDA ACTION ITEM
October 2025 Meeting Minutes
October Financial Statement

CALL TO ORDER
The meeting was called to order by the Board Chair, Mary Biggs, at 4:15 pm. Ms. Biggs welcomed attendees, and the roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**
Kelly Edmonson made a motion to approve the October Meeting Minutes, which was seconded by Lisa Assad. (*Unanimously approved) (Jason Buckland abstained)*

PROGRAM REPORTS

Finance: Meredith Law, Program Director, presented the October financial statement, noting the Year-to-Date percentage at 33%. The agency's overall revenue stands at 28%, while overall expenses are at 30%. Ms. Law reviewed the Fee Revenue report, highlighting the performance of various services and identifying areas of surplus and deficit.

Kim Chiddo made a motion to accept the October Financial Statement, which was seconded by Kelly Edmonson*. (Unanimously accepted)*

Executive Director Report:
Chris Taylor, NRVCS Executive Director, presented a comprehensive summary of agency updates and initiatives. Board Chair, Mary Biggs presented a Resolution celebrating staff member Karen Rodden and accomplishing 50 years of employment. The agency will be designating the agency's Phone Room to be named after as "The Rodden Phone Room". Jason Buckland made a motion to approve the resolution as presented which was seconded by Emily Hite. (Unanimously approved)

For Calendar year 2025 – the agency is requesting that the Board approve designating December 26th as a holiday. With no further questions, Kim Chiddo made a motion to approve the request as presented which was seconded by Stu Nelson. (Unanimously approved)

NRVCS
NEW RIVER VALLEY COMMUNITY SERVICES

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<u>EXECUTIVE COMMITTEE REPORT:</u>
Mary Biggs provided an update from the recent Executive Committee meeting held on December 1st. The Board discussed the upcoming process of finalizing the Executive Director's Annual Evaluation and Contract Renewal. The next Executive Committee meeting is scheduled for January 6 and January 15.

<u>Board Member Comments</u> –
Congratulations on the successful audit results for FY 25. – Kim Chiddo

<u>ADJOURNMENT:</u> There being no further business, Mary Biggs adjourned the meeting, at 4:40 pm.

MINUTES APPROVED ON: January 22, 2026 Ashley A. Wilson
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Mary Biggs	Montgomery County	6/30/2027 (2nd Term) Filling Previous seat
Katie Thompson	Pulaski County	6/30/2027 (1st Term) Filling previous seat.
Kim Chiddo	Floyd County	6/30/2026 (1st Term) Filling Previous Seat
Emily Hite	City of Radford	6/30/2026 (1st Term)
Jason Buckland	Giles County	6/30/2026 (3rd Term)
Sally McCarthy	Pulaski County	6/30/2026 (3rd Term)
Guy Wohlford	City of Radford	6/30/2027 (1st Term) Filling previous seat
Joe Young	Montgomery County	6/30/2028 (1st Term)
Lisa Bales - Assad	Montgomery County	6/30/2028 (1st Term)
Stuart Nelson	Pulaski County	6/30/2026 (1st Term) Filling Previous seat
Jerry Boothe	Floyd County	6/30/2027 (2nd Term)
Kelly Edmonson	Montgomery County	6/30/2026 (1st Term)
Richard Chidester	Giles County	6/30/2026 (1stTerm)