



# Board of Directors Meeting Minutes

*Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.*

**MEETING DATE:** Thursday, August 28, 2025

## **MEMBERS' PRESENT**

Mary Biggs, Guy Wohlford, Kim Chiddo, Stuart Nelson, Katie Thompson, Jerry Boothe, Emily Hite, Sally McCarthy, Joe Young

## **Members Absent**

Ricard Chidester, Jason Buckland and Kelly Edmonson (Absent with notice)

## **AGENDA ACTION ITEM**

June 2025 Meeting Minutes  
July Financial Statement

## **CALL TO ORDER**

The meeting was called to order by the Board Chair, Mary Biggs at 4:30 pm. Ms. Biggs welcomed attendees, and the roll call was read by Ashley Wilson, Clerk of the Board.

## **MINUTES\*\***

Guy Wolford made a motion to approve the June Meeting Minutes, which was seconded by Emily Hite.  
*(Unanimously approved)*

## **PROGRAM REPORTS**

**Finance:** Kelly Bennington, Senior Director of Finance, presented the July financial statement which showed the Year-to-Date percentage at 8%. The agency's total Revenue comes in at 7% and the agency's total Expenses come in at 7.6%.

Jerry Boothe made a motion to accept the July Financial Statement, which was seconded by Joe Young.  
*(Unanimously accepted)*

**Human Resources:** Shelly Farmer, Interim HR Senior Director, presented the Fourth Quarter agency's turnover report. Ms. Farmer updated that the agency's turnover report usually is presented quarterly due to past hiring issues and recruitment/retention concerns. With hiring increased and steady – the board has agreed to review the agency's turnover report annually.

Ms. Farmer finished her report with a presentation of the proposed updates and recommendations regarding the agency's Personnel Policy. Board Members will review and will be approved at the September Board Meeting.

## **Executive Director Report:**

Chris Taylor, NRVCS Executive Director, prepared a summary of important updates and information including:

- Thanking Mary Biggs for stepping up as Board Chair, as well as welcoming new board members.
- Thank you to finance team for the excellent FY 24 Audit results and continued success in meeting mandatory state deadlines.



## Board of Directors Meeting Minutes

- Reviewed external and stakeholder meetings held in the last two months.
- Reported on the recent All Staff Picnic – staff response reported an overwhelming success.
- Discussed Medicaid Redesign and services future.
- Provided a property update from Mountain Empire.
- Reported the leadership team has agreed to update the agency’s Strategic Plan that has more future focused goals.
- The agency was awarded 201k for workforce funding.
- Reviewed the recent Consumer Stakeholder survey results.

### **EXECUTIVE COMMITTEE REPORT:**

Mary Biggs provided an update from the recent Executive Committee meeting.

### **CLOSED SESSION:**

- Joe Young made the following motion: “I hereby move that the New River Valley Community Services Board of Directors convene in a closed meeting pursuant to Virginia Code 2.2-3711 A(4), for the protection of the privacy of individuals in personal matters not related to public business and pursuant to Virginia Code 2.2-3711 A(7), consultation with legal counsel regarding potential causes of action.” The motion was seconded by Emily Hite. *(Unanimously approved)*
- Joe Young made the following motion: “I move to reconvene the New River Valley Community Services Board into public session”. Kim Chiddo provided a second. Roll Call was read and unanimously approved.
- Joe Young made the motion that each member certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered, which was seconded by Stu Nelson. The roll call was read by the Clerk of the Board and all members present did so certify.

**ADJOURNMENT:** There being no further business, Jerry Boothe requested a motion to adjourn the meeting, at 5:45 pm. Joe Young made a motion to adjourn which was seconded by Guy Wohlford. (Unanimously approved).

MINUTES APPROVED ON: Ashley Wilson 9/25/2025  
Ashley Wilson, Clerk of the Board



# Board of Directors Meeting Minutes

| <b>Board Member</b> | <b>Representing</b> | <b>Term Ends</b>   |
|---------------------|---------------------|--|
| Mary Biggs          | Montgomery County   | 6/30/2027 (2 <sup>nd</sup> Term) Filling<br>Previous seat  |
| Katie Thompson      | Pulaski County      | 6/30/2027 (1 <sup>st</sup> Term) Filling<br>previous seat. |
| Kim Chiddo          | Floyd County        | 6/30/2026 (1 <sup>st</sup> Term) Filling<br>Previous Seat  |
| Emily Hite          | City of Radford     | 6/30/2026 (1 <sup>st</sup> Term)                           |
| Jason Buckland      | Giles County        | 6/30/2026 (3 <sup>rd</sup> Term)                           |
| Sally McCarthy      | Pulaski County      | 6/30/2026 (3 <sup>rd</sup> Term)                           |
| Guy Wohlford        | City of Radford     | 6/30/2027 (1 <sup>st</sup> Term) Filling<br>previous seat  |
| Joe Young           | Montgomery County   | 6/30/2028 (1 <sup>st</sup> Term)                           |
| Vacant              | Montgomery County   | 6/30/2028 (1 <sup>st</sup> Term)                           |
| Stuart Nelson       | Pulaski County      | 6/30/2026 (1 <sup>st</sup> Term) Filling<br>Previous seat  |
| Jerry Boothe        | Floyd County        | 6/30/2027 (2 <sup>nd</sup> Term)                           |
| Kelly Edmonson      | Montgomery County   | 6/30/2026 (1 <sup>st</sup> Term)                           |
| Richard Chidester   | Giles County        | 6/30/2026 (1 <sup>st</sup> Term)                           |