

Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, April 24, 2025

MEMBERS' PRESENT

Cheri Warburton, Kelly Edmonson, Susan Richardson, Guy Wohlford, Mary Biggs, Jerry Boothe, and Sally McCarthy

Members Absent

Jason Buckland, Judy Diggs, Richard Chidester, Emily Hite, Linda Millsaps and Katie Thompson, (Absent with notice)

AGENDA ACTION ITEM

March 2025 Meeting Minutes

March Financial Statement

CALL TO ORDER

The meeting was called to order by the Board Chair, Cheri Warburton, at 4:30 pm. Ms. Warburton welcomed attendees, and the roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Mary Biggs made a motion to approve the March Meeting Minutes, which was seconded by Sally McCarthy. *(Unanimously approved)*

PROGRAM REPORTS

Finance: *Chris Taylor, Executive Director, presented the March financial statement which showed the Year-to-Date percentage at 75%. The agency's total Revenue comes in at 70.25% and the agency's total Expenses come in at 70.23%. Jerry Boothe made a motion to accept the March Financial Statement, which was seconded by Mary Biggs. (Unanimously approved).*

Human Resources: *Shelly Farmer, Interim Human Resources Director, presented the Quarter 3 NRVCS Turnover Report Data. Overall, the agency had 71 individuals join the agency and 35 staff leave.*

Committee Updates

Community Support Committee: *Guy Wohlford reported out on the work session discussion which includes an update on the recent federal block grant audit where the agency received good marks and are considered low risk, the agency received an additional 1.5 million to assist with the Permanent Supportive Housing program.*

Crisis Continuum Committee: *Susan Richardson reported out on the expansion of the proposed Youth CTH which will host 6 beds and will be greatly beneficial to our area as it will keep kids local as opposed to being sent across the state. Susan continued with an update on the data platform and how the data is used to ensure the agency is responding to mobile crisis dispatch calls in a timely manner.*

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Executive Director Report:

Chris Taylor, NRVCS Executive Director, prepared a summary of important updates and information including:

- Mr. Taylor updated that the agency hosted the Executive Director of the Governor's initiative, Right Help, Right Now, earlier in the month with a tour of the services and programs that NRVCS provides. The tour went well!
- Provided updates on recent and upcoming stakeholder meetings where collaboration was discussed.
- Through collaboration with the Health Department, a Naloxone Box has successfully been placed at the 401 Peer Center.
- The recent Multi Department Site Visit Audit went well with services receiving high remarks and established as low risk. The agency is awaiting the results of the finance review.
- Mr. Taylor provided an update on recent discussions with the Mountain Empire Board around future focused facility projects.
- Mr. Taylor updated board members on FY 26 Budget priorities and the agency's plan to recoup lost ARPA funds.

EXECUTIVE COMMITTEE REPORT:

Cheri Warburton reported that the Executive Committee met this week, and the meeting went well. Cheri reported that she has begun appointing members to the nominating committee and a slate of officers would be presented at the May meeting to be voted upon in June. Ms. Warburton reported that June will be her last meeting and therefore a Board Chair must be appointed.

ADJOURNMENT: There being no further business, Cheri Warburton requested a motion to adjourn the meeting, at 5:00 pm. Jerry Boothe made a motion to adjourn which was seconded by Kelly Edmonson. (Unanimously approved).

MINUTES APPROVED ON: 5/29/2025 Ashley Wilson

Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Mary Biggs	Montgomery County	6/30/2027 (2 nd Term) Filling Previous seat
Katie Thompson	Pulaski County	6/30/2027 (1 st Term) Filling previous seat.
Linda Millsaps	Floyd County	6/30/2026 (1 st Term)
Emily Hite	City of Radford	6/30/2026 (1 st Term)
Jason Buckland	Giles County	6/30/2026 (3 rd Term)
Sally McCarthy	Pulaski County	6/30/2026 (3 rd Term)
Guy Wohlford	City of Radford	6/30/2027 (1 st Term) Filling previous seat
Susan Richardson	Montgomery County	6/30/2025 (3 rd Term)
Judy Diggs	Montgomery County	6/30/2025 (1 st Term)
Cheri Warburton	Pulaski County	6/30/2026 (1 st Term)
Jerry Boothe	Floyd County	6/30/2027 (2 nd Term)
Kelly Edmonson	Montgomery County	6/30/2026 (1 st Term)
Richard Chidester	Giles County	6/30/2026 (1 st Term)



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