



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, March 28, 2024

MEMBERS PRESENT

Anthony Akers, Cheri Warburton, Bobby Davis, Jason Buckland, Susan Richardson, Jerry Boothe, Sally McCarthy, Emily Hite, Judy Diggs

MEMBERS ABSENT

Richard Chidester, Linda Millsaps, Kelly Edmondson (absent with notice) Sara Bohn (absent without notice)

AGENDA ACTION ITEMS

February 22, 2024, Meeting Minutes

CALL TO ORDER

The meeting was called to order by the Board Chair, Anthony Akers 4:00 pm. Mr. Akers welcomed attendees and the roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Jerry Boothe made a motion to approve the February Meeting Minutes, which was seconded by Bobby Davis. (*Unanimously approved*) *Jason Buckland and Sally McCarthy abstained.*

PROGRAM REPORTS**

Financial and Administrative Support Services: Rebecca Leeper, an Accountant with the Finance Department, reviewed the February Financial Statement. With no issues reported, Jason Buckland made a motion to accept the February Financial Statement which was seconded by Cheri Warburton. (*Unanimously approved*).

FY 24 NRVCS Budget Revision:

- FY 2024 Original Budget = \$76,006,347
- FY 2024 Revised Budget = \$76,761,162
- Increase of \$754,815 or <1%

Jason Buckland moved to approve the FY 24 Budget Revision which was seconded by Cheri Warburton. (*Unanimously approved*)

Human Resources: Chris Taylor, Senior Director, discussed the upcoming health insurance increase. The Senior Directors are analyzing the different options on covering the increase and will add to FY25 budget priorities. Mr. Taylor finished his report with an update on the agency's increase in recent hiring.

Community Support Service: Shelly Farmer, Senior Director, discussed recent OAA funding that will assist with staffing in the agency's Special Deliveries Program specifically providing support in the referral process. Ms. Farmer continued her report with an update on the progress of the Pulaski Veterans Docket. Ms. Farmer concluded her report, providing an update on the expansion of the permanent supportive housing funding. The expansion will fund 15 additional slots. 27 individuals are currently housed with this program.



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EXECUTIVE COMMITTEE REPORT: Anthony Akers, Board Chair, reported that the Executive Committee met and reviewed the Quarter 3 Executive Director self-evaluation. He concluded the review was positive and there were no concerns.

Closed Session:

Jerry Boothe made the motion to enter closed session, which was seconded by Jason Buckland. The roll call was read by the Clerk of the Board. (*Unanimously approved*).

Be it resolved, the New River Valley Community Services Board hereby enters into Closed Meeting for the purpose of discussing the following:

Virginia Code 2.2-3711 A(4), for the protection of the privacy of individuals in personal matters not related to public business and pursuant to Virginia Code 2.2-3711 A(7), consultation with legal counsel regarding potential causes of action.

Jerry Boothe made the motion to reconvene into public session which was seconded by Jason Buckland. (*Unanimously approved*). Jerry Boothe made the motion that each member certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered, which was seconded by Jason Buckland. The roll call was read by the Clerk of the Board and all members present did so certify.

EXECUTIVE DIRECTOR’S REPORT: James Pritchett, Executive Director, began his report by highlighting the work session provider, Molly Everett, who presented on the agency’s Behavioral Health Docket. Mr. Pritchett discussed the Homeless issues affecting our localities. NRVCS continues to host a community meeting to discuss the identified issues and housing barriers as well as strategies to assist individuals in need.

Mr. Pritchett updated that the agency will be submitting a proposal for funding that would be similar to a crisis stabilization unit for children. Updates on this submission will be provided as we receive them. Mr. Pritchett discussed the recent successful Diversity Training presented by Dr. Marks, that NRVCS hosted this month. Community feedback was overwhelmingly positive, and the agency plans to partner with New River Community College in hopes of bringing the training back to the New River Valley.

Mr. Pritchett finished his report with an update on the local OAA funding, where NRVCS Staff have worked diligently to partner with the Regional Commission on the second-year funding submission.

ADJOURNMENT: There being no further business, Anthony Akers requested a motion to adjourn the meeting, at 4:42 pm. Jason Buckland made a motion to adjourn which was seconded by Emily Hite. (*Unanimously approved*)

MINUTES APPROVED ON: April 25, 2024 Ashley Wilson

Ashley Wilson, Clerk of the Board



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Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Linda Millsaps	Floyd County	6/30/2026 (1 st Term)
Emily Hite	City of Radford	6/30/2026 (1 st Term)
Jason Buckland	Giles County	6/30/2026 (3 rd Term)
Sally McCarthy	Pulaski County	6/30/2026 (3 rd Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 rd Term)
Judy Diggs	Montgomery County	6/30/2025 (1 st Term)
Cheri Warburton	Pulaski County	6/30/2026 (1 st Term)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Kelly Edmonson	Montgomery County	6/30/2026 (1 st Term)
Richard Chidester	Giles County	6/30/2026 (1 st Term)