



Board of Directors Meeting Minutes

MEETING DATE: Thursday, August 24, 2023

MEMBERS PRESENT

Anthony Akers, Cheri Warburton, Judy Diggs, Emily Hite, Bobby Davis, Linda Millsaps, Sara Bohn, Kelly Edmonson, Richard Chidester, Sally McCarthy

MEMBERS ABSENT

Jason Buckland, Jerry Boothe, Susan Richardson - Absent with notice.

AGENDA ACTION ITEMS

June 22, 2023, Meeting Minutes

CALL TO ORDER

The meeting was called to order by the Board Chair, Anthony Akers at 4:00 pm. Mr. Akers welcomed attendees and the roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Due to lack of board representation at the June Board Meeting – Approval of the June Minutes has been postponed.

PROGRAM REPORTS**

Financial and Administrative Support Services: Patricia Cox, Senior Director, reported ongoing issues with the ability to run financial reports with the new financial system Oracle. Ms. Cox discussed plans to work through the issues and get the financial reporting back on track. With the setbacks these issues have caused, the agency's annual audit has been postponed for two weeks. Ms. Cox confirmed that the agency's revenue is right on target and there are no concerns. Ms. Cox finalized her report with an update on the recent closing of our REACH CTH facility, where NRVCS is now the official owner.

Human Resources: Chris Taylor, Senior Director, reviewed the Fiscal Year 23 turnover report. Mr. Taylor reviewed annual turnover percentages compared to the National average and the agency is doing well. Mr. Taylor reminded Board Members of the agency's efforts in Fiscal Year 23 to increase compensation for staff and improve retention and recruitment strategies. The agency has seen an increase in applications and will continue to utilize hiring platforms.

EXECUTIVE COMMITTEE REPORT: Anthony Akers, Board Chair, announced the new Executive Committee membership which includes: Anthony Akers -Board Chair, Cheri Warburton – Vice Chair, Bobby Davis, Kelly Edmonson, and Jerry Boothe.

EXECUTIVE DIRECTOR'S REPORT: James Pritchett, Executive Director, began his report, highlighting the reported issues with the agency's new financial software system, Oracle, and difficulties with implementation. Although this change has been difficult, the new software in many ways has made old processes more efficient and addressed past issues of mistakes/errors. Mr. Pritchett continued with an update that the Performance Contract has been signed and awaiting final signatures from the Commissioner with the DBHDS. Mr. Pritchett highlighted the recent money awarded through the OAA grant, that was received as regional effort, and plans for funding to provide more prevention opportunities and expand current programs. Mr. Pritchett finished his report with an update on the agency's facilities. The new Crisis Stabilization Unit facility plans to open this fall and is awaiting the certificate of occupancy.



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This facility increases current bed capacity from 8 to 16 and will help alleviate the burden on Law Enforcement.

ADJOURNMENT: There being no further business, Sara Bohn made a motion to adjourn the meeting, which was seconded by Judy Diggs. *(Unanimously approved)*

MINUTES APPROVED ON: *Ashley Wilson* - Approved on September 28, 2023
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Linda Millsaps	Floyd County	6/30/2026 (1 st Term)
Emily Hite	City of Radford	6/30/2026 (3 rd Term)
Jason Buckland	Giles County	6/30/2026 (3 rd Term)
Sally McCarthy	Pulaski County	6/30/2026 (3 rd Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 rd Term)
Judy Diggs	Montgomery County	6/30/2025 (1 st Term)
Cheri Warburton	Pulaski County	6/30/2026 (1 st Term)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Kelly Edmonson	Montgomery County	6/30/2026 (1 st Term)
Richard Chidester	Giles County	6/30/2026 (1 st Term)