



# Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

**MEETING DATE:** Thursday, Feb 23, 2022

## **MEMBERS PRESENT**

Joe Young, Vicky Collins, Susan Richardson, Melissa Shaw, Sally McCarthy, Jason Buckland, Bobby Davis, Jerry Boothe, Sara Bohn, Judy Diggs

## **MEMBERS ABSENT**

Anthony Akers, Cheri Warburton and Kristie Williams, absent with notice.

## **AGENDA ACTION ITEMS**

January 26, 2023, Meeting Minutes  
January Financial Statement

## **CALL TO ORDER**

The meeting was called to order by the Board Chair, Joe Young at 6:35 pm. Mr. Young welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

## **MINUTES\*\***

Board Members received minutes from the January Board meeting. Judy Diggs made a motion to approve the January Board Minutes, which was seconded by Sara Bohn. *(Unanimously approved)*

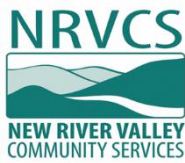
## **PROGRAM REPORTS\*\***

**Financial and Administrative Support Services:** Trish Cox, Senior Director, presented the FY 23 Budget Revision. Ms. Cox reviewed the overall changes to expenses and the projected revenue. For reference, the FY 2023 Original Budget totaled to be \$65,152,457; the FY 2023 Revised Budget has totaled to be \$70,416,497. There is a reported increase of \$5,264,040 or 8.1%. Board members will review the Budget Revision information and approval will go to a vote at the March Board Meeting.

Ms. Cox finished her report with a review of the January Financial Statement, which Board members received in their Board Packets. With there being no concerns or questions, Sara Bohn moved to accept the January Financial Statement, which was seconded by Jason Buckland. *(Unanimously accepted)*

**Human Resources:** Chris Taylor, Senior Director, presented the Quarterly Turnover Report which board members received in their Board Packets. NRVCS for the 3<sup>rd</sup> quarter has a 6.39% turnover overall. He continued his report with an update on the agency's Recruitment and Retention plan. The agency currently has 83 open positions. Hiring has increased and applications continue to come in.

**Community Support Services:** Shelly Farmer, Senior Director, provided an update on the agency's Permanent Supportive Housing program. With the homeless population surging, the agency has submitted a new proposal to the state for an additional 30 slots which would add another 500 - 650 thousand for this program. A barrier the program is facing has been finding landlords interested in working with the program. Ms. Farmer concluded her report with an update on leadership staffing for the agency's case management program. Cory Bentley has been hired as the new Program Director and comes with 12 years of experience.



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**Regional Crisis Services:** Karen Adams, Senior Director, discussed the recent purchase of the Wadsworth property. The agency will continue to review facilities that are currently being rented and will hopefully make plans of purchasing in the future. Ms. Adams concluded her report with an update on Regional Mobile Crisis and the increased referrals the program is receiving.

**EXECUTIVE DIRECTOR’S REPORT:** James Pritchett provided an update on the on-going General Assembly. The agency continues to participate in the Governor’s Task Force to address crisis services and TDO issues. Mr. Pritchett continued his report with an update on the recent vision and value survey. A summary will be presented to the Board in April. Mr. Pritchett finished his report with an update that the FY 24-27 Strategic Plan draft will be provided at the March Board Meeting.

**Closed Session:** Vicky Collins made the motion to enter into closed session, which was seconded by Sara Bohn. Roll Call was read by the Clerk of the Board. (Unanimously approved)

Be it resolved, the New River Valley Community Services Board hereby enters into Closed Meeting for the purpose of discussing the following:

1. *Personnel*

Section 2.2-3711 (1) Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, discipline or resignations of specific officers, appointees, or employees of any public body.

Vicky Collins made the motion to reconvene into public session which was seconded by Sara Bohn. (Unanimously approved). Vicky Collins made the motion that each member certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered, which was seconded by Sara Bohn. All members did so certify. Roll call was read by Ashley Wilson, Clerk of the Board.

**ADJOURNMENT:** There being no further business, Mr. Joe Young asked for a motion to adjourn the meeting at 8:00 pm. Jerry Boothe provided the motion, which was seconded by Sara Bohn. (Unanimously approved)

MINUTES APPROVED ON: 05/25/2023 Ashley Wilson  
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 <sup>st</sup> Term)
Anthony Akers	Pulaski County	6/30/2024 (3 <sup>rd</sup> Term)
Melissa Shaw	Floyd County	6/30/2023 (2 <sup>nd</sup> Term)
Vicky Collins	City of Radford	6/30/2023 (3 <sup>rd</sup> Term)
Jason Buckland	Giles County	6/30/2023 (2 <sup>nd</sup> Term)
Sally McCarthy	Pulaski County	6/30/2023 (2 <sup>nd</sup> Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 <sup>rd</sup> Term)
Judy Diggs	Montgomery County	6/30/2025 (1 <sup>st</sup> Term)
Cheri Warburton	Pulaski County	6/30/2023 (Filling previous seat)
Jerry Boothe	Floyd County	6/30/2024 (1 <sup>st</sup> Term)
Joe Young	Montgomery County	6/30/2023 (3 <sup>rd</sup> Term)
Kristie Williams	Giles County	6/30/2023 (2 <sup>nd</sup> Term)