



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, April 27, 2022

MEMBERS PRESENT

Joe Young, Vicky Collins, Susan Richardson, Jason Buckland, Sally McCarthy, Judy Diggs, Bobby Davis, Anthony Akers, Sara Bohn, Cheri Warburton

MEMBERS ABSENT

Jerry Boothe, Melissa Shaw, Kristie Williams, absent with notice.

AGENDA ACTION ITEMS

February 23, 2023, Meeting Minutes

March 23, 2023, Meeting Minutes

March Financial Statement

CALL TO ORDER

The meeting was called to order by the Board Chair, Joe Young at 6:35pm. Mr. Young welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board Members received minutes from the February Board meeting. Jason Buckland moved to accept the February Meeting Minutes, which was seconded by Bobby Davis. (Approved by: Joe Young, Vicky Collins, Susan Richardson, Jason Buckland, Bobby Davis, Sally McCarthy, Sara Bohn, Judy Diggs; Abstained by: Cheri Warburton and Anthony Akers)

Board Members received minutes from the March Board Meeting. Vicky Collins moved to approve the March Meeting Minutes, which was seconded by Anthony Akers. (Approved by: Joe Young, Vicky Collins, Bobby Davis, Anthony Akers, Cheri Warburton; Abstained by: Susan Richardson, Jason Buckland, Sally McCarthy, Judy Diggs, Sara Bohn)

Public Comment:

John Ashley participated in Public Comment.

PROGRAM REPORTS**

Financial and Administrative Support Services: James Pritchett, Executive Director, reviewed the March Financial statement. The agency's revenue is 68% and expenses come in at 66% overall. March is 75% of the year and this month's financial statement does reflect the midyear revision. Sara Bohn made a motion to approve the March Financial Statement, which was seconded by Anthony Akers. (*Unanimously approved*)

Human Resources: Chris Taylor, Senior Director began his report with an update on the Oracle Implementation. The agency remains on target to go live July 1. Mr. Taylor continued his report with an update on the agency's masking requirements for staff that have current exemptions. Mr. Taylor finished his report with an update on the agency's recruitment and plans to increase applications.

Medical Services: Dr. Circe Cooke, Senior Director, updated on upcoming staffing changes.



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Regional Crisis Services: Karen Adams reviewed the agency’s REACH program and the services provided regionally as well as the agency’s crisis therapeutic home and the current bed capacity. Ms. Adams concluded her report by thanking the staff that serve the crisis programs. With referrals at an all-time high, and staffing at an all-time low, the job continues to get done.

EXECUTIVE COMMITTEE REPORT: Joe Young, Board Chair, reported that the team is working on the Executive Director’s evaluation and contract. Mr. Young announced the Board’s nomination committee would be led by Jerry Boothe and Melissa Shaw of Floyd County.

EXECUTIVE DIRECTOR’S REPORT: James Pritchett, Executive Director, highlighted the work session provider Leroy Robinson, Supervisor of the agency’s Peer Services program. Mr. Pritchett continued his report with an update on the upcoming VACSB training to take place the first week of May. This conference will be important for training opportunities and updates on new initiatives from the State. Several leadership staff from the agency plan to attend and an update will be provided at the May Board Meeting. Mr. Pritchett continued with discussion on the Crisis Center Buildout and delays in construction due to external partners. The project is set to be completed this summer. Mr. Pritchett finished his report discussing the recent local recognition received from the school systems, commending the agency’s work and success in meeting school needs.

ADJOURNMENT: There being no further business, Mr. Joe Young asked for a motion to adjourn the meeting at 07:07 pm. Anthony Akers provided the motion to adjourn, which was seconded by Sara Bohm. (Unanimously approved)

MINUTES APPROVED ON: 05/25/2023 Ashley Wilson
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Melissa Shaw	Floyd County	6/30/2023 (2 nd Term)
Vicky Collins	City of Radford	6/30/2023 (3 rd Term)
Jason Buckland	Giles County	6/30/2023 (2 nd Term)
Sally McCarthy	Pulaski County	6/30/2023 (2 nd Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 rd Term)
Judy Diggs	Montgomery County	6/30/2025 (1 st Term)
Cheri Warburton	Pulaski County	6/30/2023 (Filling previous seat)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Joe Young	Montgomery County	6/30/2023 (3 rd Term)
Kristie Williams	Giles County	6/30/2023 (2 nd Term)