



# Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

**MEETING DATE:** Thursday, January 26, 2023

## **MEMBERS PRESENT**

Joe Young, Vicky Collins, Susan Richardson, Sally McCarthy, Sara Bohn, Melissa Shaw, Anthony Akers, Jerry Boothe, Cheri Warburton, Kristie Williams

## **MEMBERS ABSENT**

Judy Diggs, Jason Buckland absent with notice.

## **AGENDA ACTION ITEMS**

December 2, 2022, Meeting Minutes  
December Financial Statement

## **CALL TO ORDER**

The meeting was called to order by the Board Chair, Joe Young at 6:25 pm. Mr. Young welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

## **MINUTES\*\***

Board Members received minutes from the December Board meeting. Sara Bohn made a motion to approve the December Board Minutes, which was seconded by Sally McCarthy. *(Unanimously approved)*

## **PROGRAM REPORTS\*\***

**Financial and Administrative Support Services:** Trish Cox, Senior Director, reviewed the December Financial Statement. Board members received the November Financial statement in their board packets, and the December statement was provided on site. December represents half of the fiscal year, and the agency is at 49% for Revenue and 46% in Expenses with a surplus in 1.9 million. With there being no concerns or questions, Jerry Boothe moved to accept the November and December Financial Statements, which was seconded by Sara Bohn. *(Unanimously accepted)*

**Clinical Services:** Melanie Adkins, Senior Director, discussed the current TDO process and current issues and identified concerns. Ms. Adkins updated Board Members on the prompt placement task force that was instituted by the Governor, to assist with figuring out getting clients to beds. We have a local task force that is looking into this, where the agency is partnered with our local stakeholders.

**Human Resources:** Chris Taylor, Senior Director, presented the proposed NRVCS Compensation package that will provide identified under-compensated positions with salary adjustments and a bonus for eligible staff. Sara Bohn made a motion to approve the NRVCS Compensation package which was seconded by Jerry Boothe. *(Unanimously approved by: Joe Young, Vicky Collins, Susan Richardson, Sally McCarthy, Sara Bohn, Melissa Shaw, Anthony Akers, Jerry Boothe, Cheri Warburton, Kristie Williams)*

**EXECUTIVE COMMITTEE REPORT:** Joe Young, Board Chair reported that in March, the Executive Committee will conduct a 3<sup>rd</sup> quarter review of the Executive Director and begin the process of re-negotiating the Executive Director's Contract.

**EXECUTIVE DIRECTOR'S REPORT:** Leslie Sharp, Senior Director, provided an update on the budget revision process. A revised budget will be presented to the Board in February. Local Government funding requests are in, and the agency will meet with the localities on January 31<sup>st</sup> to go over the requests. Ms. Sharp continued her report with an update on CCBHC and where the state is moving toward. Ms. Sharp finished her report with a review of the JLARC study results.



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**ADJOURNMENT:** There being no further business, Mr. Joe Young asked for a motion to adjourn the meeting at 7:25 pm. Sara Bohn provided the motion, which was seconded by Cheri Warburton. *(Unanimously approved)*

MINUTES APPROVED ON: Approved on 02/23/2023 Ashley Wilson  
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 <sup>st</sup> Term)
Anthony Akers	Pulaski County	6/30/2024 (3 <sup>rd</sup> Term)
Melissa Shaw	Floyd County	6/30/2023 (2 <sup>nd</sup> Term)
Vicky Collins	City of Radford	6/30/2023 (3 <sup>rd</sup> Term)
Jason Buckland	Giles County	6/30/2023 (2 <sup>nd</sup> Term)
Sally McCarthy	Pulaski County	6/30/2023 (2 <sup>nd</sup> Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 <sup>rd</sup> Term)
Judy Diggs	Montgomery County	6/30/2025 (1 <sup>st</sup> Term)
Cheri Warburton	Pulaski County	6/30/2023 (Filling previous seat)
Jerry Boothe	Floyd County	6/30/2024 (1 <sup>st</sup> Term)
Joe Young	Montgomery County	6/30/2023 (3 <sup>rd</sup> Term)
Kristie Williams	Giles County	6/30/2023 (2 <sup>nd</sup> Term)