



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, September 23rd, 2021

MEMBERS PRESENT

Forrest Hite, Kristie Williams, Sally McCarthy, Vicky Collins, Joe Young, Anthony Akers, Sara Bohn, Jerry Booth, Melissa Shaw, Cheri Warburton

MEMBERS ABSENT

Shelia Roop, Susan Richardson, Jason Buckland (all absent with Notice)

AGENDA ACTION ITEMS

August 24th, 2021 Minutes

July Financial Statement

CALL TO ORDER

The meeting was called to order by the Board Chair, Joe Young at 7:01 pm. Mr. Young welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board members received minutes from the August Board Meeting in their Board packets. Sally McCarthy moved to approve the minutes, which was seconded by Vicky Collins. (*Unanimously approved*) (*Sara Bohn and Jerry Boothe abstained from voting*)

RECOGNITION OF GUESTS

None

PUBLIC COMMENT

None

PROGRAM REPORTS**

Financial and Administrative Support Services: Trish Cox, Senior Director of Finance, reviewed the July financial statement, which board members received in their board packets. Overall the agency's revenue is 9% and Expenses come in at 7%. Jerry Boothe moved to accept the July financial statement, which was seconded by Kristie Williams. (*Unanimously accepted*)

Ms. Cox finished her report with an update on the agency's potential HRIS system. The agency will move forward with Munis Software package, with a set date to go live on July 1, 2022.

Reach and Mobile Crisis Services: Karen Adams, Senior Director, provided an update on Regional Mobile Crisis Services. The agency is working to realign the program with REACH for a smoother transition. Ms. Adams updated that two positions have been hired and will focus service delivery in the far southwest section of Region 3. The regional positions have been difficult to hire, however the agency is working diligently to creatively advertise for these open positions. Ms. Adams also provided an update on the agency's crisis services that assist kids and our schools. Agency programs are working together to support schools as need for services have increased with kids returning to school.



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Clinical Services: no report.

Community Support Services: Shelly Farmer, Senior Director, provided an update on the permanent supportive housing project. The agency recently received funding to expand housing opportunities to our clients. The program provides housing for 25 slots. The agency has hired staff and created policies in order to move forward with this program. November the program will welcome the first client. Ms. Farmer concluded her report with updates from programs under the Community Support Service line.

Human Resources: no report.

Quality & Information Technology: Leslie Sharp, QA and Operations Senior Director reviewed the annual Quality Report, which board members received in their packets.

Medical Director: No report

Executive Committee Report: Joe Young, Board Chair, began his report with news from the Montgomery County Chamber. New River Valley Community Services has been named as one of the top 25 employers in the area. He continued that the Executive Committee will be working to create public comment guidelines for future Board Meetings. This will ensure efficiency for meetings moving forward. Mr. Young concluded that next month will be the first quarter check-in with the Executive Director and results will be reported to the Board.

EXECUTIVE DIRECTOR'S REPORT: James Pritchett, Executive Director, began his report by highlighting the work session provider, Woods Rogers, the agency's attorney. A presentation was provided that outlined Board Member roles and responsibilities and regulation changes to FOIA policies.

Mr. Pritchett discussed current critical issues with hospitalizations and the agency's efforts to partner with local law enforcement and offer any resources available. Mr. Pritchett has attended regional meetings that include stakeholders, CSB staff and DBHDS staff in hopes to discuss the concerns.

He continued that the agency is researching the new standards regarding mask mandates and COVID-19 vaccines. Mr. Pritchett concluded his report with a review of the annual 10% requested by NRVCS to the five local governments. NRVCS is one of six CSBs in the state that does not meet the annual 10% match required by DBHDS. As the year goes on, Mr. Pritchett will work with board members to advocate the necessity of fulfilling this mandate to the local governments.

Board Member Comments: None

ADJOURNMENT:

There being no further business, Mr. Young moved to adjourn the meeting at 8:15 pm which was seconded by Vicky Collins.

MINUTES APPROVED ON: Ashley Wilson 10/28/2021
Ashley Wilson, Clerk of the Board



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Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Melissa Shaw	Floyd County	6/30/2023 (2 nd Term)
Vicky Collins	City of Radford	6/30/2023 (3 rd Term)
Jason Buckland	Giles County	6/30/2023 (2 nd Term)
Sally McCarthy	Pulaski County	6/30/2023 (2 nd Term)
Forrest Hite	City of Radford	6/30/2024 (1 st Term)
Susan Richardson	Montgomery County	6/30/2022 (2 nd Term)
Sheila Roop	Montgomery County	6/30/2022 (3 rd Term)
Cheri Warburton	Pulaski County	6/30/2023 (Filling previous seat)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Joe Young	Montgomery County	6/30/2023 (3 rd Term)
Kristie Williams	Giles County	6/30/2023 (2 nd Term)