



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, August 26th, 2021

MEMBERS PRESENT

Kristie Williams , Anthony Akers, Sally McCarthy, Susan Richardson, Vicky Collins, Joe Young, Forrest Hite, Melissa Shaw, Cheri Warburton

MEMBERS ABSENT

Shelia Roop, Jerry Boothe, Sara Bohn, Jason Buckland (with Notice)

AGENDA ACTION ITEMS

June 24th, 2021 Minutes
June Financial Statement

CALL TO ORDER

The meeting was called to order by the Board Chair, Joe Young at 6:30 pm. Mr. Young welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board members received minutes from the August Board Meeting in their Board packets. Vicky Collins moved to approve the minutes, which was seconded by Forrest Hite. *(Unanimously approved)*

RECOGNITION OF GUESTS

None

PUBLIC COMMENT

None

PROGRAM REPORTS**

Financial and Administrative Support Services: The Executive Director, James Pritchett reviewed the June financial statement, which board members received in their board packets. Anthony Akers moved to accept the June Financial Statement, which was seconded by Sally McCarthy. *(Unanimously accepted)*

Reach and Mobile Crisis Services: No report

Clinical Services: Melanie Adkins, Clinical Senior Director, provided an update on the COVID staffing issue at the agency's residential program New Life. The program has currently restricted community outings.

Ms. Adkins reported on the current response from NRVCS staff members Erin Brosius and Lisa Syed, to the Afghan crisis in northern Virginia. The agency is incredibly proud of their hard work.



Board of Directors Meeting Minutes

Community Support Services: No report.

Human Resources: Angie Lucas, HR Director, presented the final Executive Director Investigation Process to be approved by the Board. Vicky Collins offered a motion to approve the Executive Director Investigation Process, which Kristie Williams seconded. *(Unanimously approved)*

Next, Ms. Lucas presented the recommended Personnel Policy changes, which board members received in their Board Packets. Kristie Williams made a motion to approve the recommended changes, which was seconded by Cheri Warburton. *(Unanimously approved)*

Finally, Ms. Lucas reviewed the 4th quarter Agency Exit-Survey results.

Quality & Information Technology: Leslie Sharp, QA and Operations Senior Director reviewed the 4th quarter Quality Report, which board members received in their packets. As part of the report, Ms. Sharp provided an overview of the annual Consumer/Stakeholder Survey results.

Medical Director: No report

Executive Committee Report: Joe Young, Board Chair, reviewed the summary of the Board/Admin survey results. Common themes included a need for a Board Leadership Summit to include training on responsibilities. The next Board Meeting work session presentation will also include a training refresher on Board Member responsibilities. Board Meetings will now occur monthly in order to increase communication and that business from the Executive Committee can be ratified timely.

Executive Committee would like to hire a separate attorney to represent the Board apart from the agency. Mr. Young reached out to a local firm, Sans Anderson, and the Executive Committee has recommended that the Board hire them. Board members discussed the terms of hiring another attorney. Board Members reached a consensus to approve this suggestion.

EXECUTIVE DIRECTOR'S REPORT: James Pritchett, Executive Director began his report by thanking the work session provider, Glenn Mathews, the agency's Jail Diversion Program Director. Mr. Mathews provided an update on Montgomery County's Mental Health Docket.

Mr. Pritchett announced that Radford Transit is celebrating their 10 year anniversary this month and a proclamation was issued by the Radford City Council.

DBHDS is conducting an internal audit to review operations of NRVCS and is due September 10th.

James completed his report with an update that Mountain Empire has purchased the Old Wades Building in Christiansburg. Negotiations took place all summer and the agency needed to ensure it would meet space needs. Now that the sale is final, we will take 2 years to work through space needs and updating the building.

Board Member Comments: None

ADJOURNMENT:

There being no further business, Mr. Young asked for a motion to adjourn the meeting. Sally McCarthy made the motion which was seconded by Forrest Hite. Meeting adjourned at 7:45p.m.



Board of Directors Meeting Minutes

MINUTES APPROVED ON: 9/23/2021 Ashley Wilson

Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Melissa Shaw	Floyd County	6/30/2023 (2 nd Term)
Vicky Collins	City of Radford	6/30/2023 (3 rd Term)
Jason Buckland	Giles County	6/30/2023 (2 nd Term)
Sally McCarthy	Pulaski County	6/30/2023 (2 nd Term)
Forrest Hite	City of Radford	6/30/2024 (1 st Term)
Susan Richardson	Montgomery County	6/30/2022 (2 nd Term)
Sheila Roop	Montgomery County	6/30/2022 (3 rd Term)
Cheri Warburton	Pulaski County	6/30/2023 (Filling previous seat)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Joe Young	Montgomery County	6/30/2023 (3 rd Term)
Kristie Williams	Giles County	6/30/2023 (2 nd Term)