



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, August 22nd, 2019

MEMBERS PRESENT

Vicky Collins, Bob Sisk, Kristie Williams, Mary Biggs, Joe Young, Rob Gropman, Susan Richardson, Anthony Akers

MEMBERS ABSENT

Joe Turman (with notice), Sally McCarthy (with notice), Melissa Shaw (with notice), Sheila Roop (with notice), Jason Buckland (without notice)

AGENDA ACTION ITEMS**

June 2019 Minutes (Approved)

June Revised Financial Report (Accepted)

CALL TO ORDER

The meeting was called to order by the Board Chair, Mary Biggs at 6:35pm. Ms. Biggs welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board members received minutes from the June Board Meeting in their Board packets. Vicky Collins moved to approve the minutes, which was seconded by Kristie Williams. (*Unanimously approved*)

RECOGNITION OF GUESTS

As requested by the Board and Executive Committee, guest's for this evening's meeting included, Erin Brosius, Lauren Watts, Katie Foust, Noel Carson and Kit Cummings. The staff listed are NRVCS staff that served on a response team that deployed to assist with the Virginia Beach Tragedy. The response team provided services for the community and effected employees including the Public Works Department over the course of 4 days. The guests presented to Board Members the work they provided and discussed their overall experience. The Board officially recognized the Response team and presented each member with a Certificate of Appreciation.

PUBLIC COMMENT

None

PROGRAM REPORTS**

Financial and Administrative Support Services: Finance Director, Patricia Cox, presented the revised June finance report. Due to end of year audit and credible issues the July statement is not ready and will be presented at the next board meeting. Ms. Cox reviewed June's revenue and expenses. Ms. Cox announced that the year-end audit will begin Monday, August 26th. Results of the audit will be presented to the Board at the joint November/December meeting. Rob Gropman moved to accept the revised June financial statement, which was seconded by Bob Sisk. (*Unanimously accepted*).

Community Support Services: No Report.

Clinical Services: Glenn Matthews, Clinical Services Program Manager provided the program report. Mr. Matthews updated Board Members of the recent changes to services provided at the Regional Jail. The Regional Jail will now fund 2 new NRVCS positions to provide clinical services at the jail to current inmates. Mr. Matthews continued his report with the recognition of NRVCS' Drug Court Coordinator, Lori Trail. Ms. Trail was formally recognized by the Virginia Supreme



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Court for her work to help establish drug court programs in the New River Valley and her picture will hang on the Supreme Court's Wall of Fame. Mr. Matthews updated on the recent visit from Senator Tim Kaine's office, where the impact of Medicaid Expansion on access to treatment for local residents and overall funding for services was discussed. Mr. Matthews concluded his report with the recent funding stream that was awarded to the agency. Mr. Matthews submitted to grants to receive money for the MAT Team.

Human Resources: Human Resource Director, Val Nelson reported to Board Members that the agency's new benefits specialist was hired. Ms. Nelson informed that she has continued to complete Stay Interviews at random and reviewing results with James. This information will now be shared with the Executive Committee. Ms. Nelson reviewed the edits and changes to the Personnel Policy Manual and Board members agreed to allow the Executive Committee to provide approval on these changes at the next Executive Committee Meeting. In conclusion to Ms. Nelson's report, she reviewed the annual retention report and discussed that the report format will change moving forward.

Quality & Information Technology: Quality Assurance and IT Director, Leslie Sharp reviewed the fourth quarter Quality Report with Board Members.

Medical Director: No Report.

EXECUTIVE COMMITTEE REPORT: Mary Biggs, Board Chair reported on the August Executive Committee Meeting. Board Members approved the Executive Committee Summary format and were instructed to let Ms. Biggs know of any changes or concerns moving forward. Board Members will continue to receive Executive Committee Summaries every month. Ms. Biggs continued her report by mentioning the loss of Dr. Hughes Melton, Commissioner of the Virginia Department of Behavioral Health and Developmental Services. A Resolution to honor Dr. Melton's legacy and leadership was read aloud by Vice Chair Kristie Williams. Ms. Williams moved to approve the Resolution, which was seconded by Vicky Collins. (*Unanimously approved*). The passed Resolution will be presented to Dr. Melton's wife, Sarah, at an upcoming meeting.

EXECUTIVE DIRECTOR'S REPORT: Executive Director, James Pritchett provided a brief update on the STEP VA Initiatives. NRVCS was appointed as the Regional Lead to develop a Crisis Plan that meets the requirements of STEP VA. Mr. Pritchett recently attended the NRV Coalition with Montgomery County leadership, which was created to develop initiatives to impact substance use disorders in the New River Valley. The meeting discussed strategies to achieve a Trauma Informed Community. Mr. Pritchett traveled to Charlottesville with staff to meet with the Family Drug Court Coordinator and Judge, with hopes to learn how to expand our services.

Chairman Report: Mary Biggs, Board Chair reminded Board Members that the next Board Meeting will take place on October 24th, and the next Executive Committee will take place on September 23rd.

Closed Session:

Mary Biggs, Board Chair, requested that a motion be moved to enter into Closed Session. Bob Sisk so moved that at 7:35 pm, the New River Valley Community Services Board convene in a closed meeting pursuant to Virginia Code 2.2-3711 A(4), for the protection of the privacy of individuals in personal matters not related to public business. The motion was seconded by Joe Young.

Vicky Collins made the motion to reconvene the New River Valley Community Services Board into Public Session at 8:10pm, which was seconded by Anthony Akers. Vicky Collins completed the motion by moving that each member certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered. All present Board Members responded by saying "I so certify".



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Business after Closed Session:

Vicky Collins made a motion to approve the increase of the Executive Directors' Salary, which was seconded by Joe Young. Seven Board Members voted Yes and One Board Member voted No. *(Motion Approved)*

ADJOURNMENT

There being no further business, Ms. Biggs moved to adjourn the meeting at 8:18pm.

MINUTES APPROVED ON: October 24, 2019 *Ashley Wilson*

Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Mary Biggs	Montgomery County	6/30/2021 (3rd Term)
Anthony Akers	Pulaski County	6/30/2021 (2 nd Term)
Melissa Shaw	Floyd County	6/30/2020 (1 st Term)
Vicky Collins	City of Radford	6/30/2020 (2 nd Term)
Jason Buckland	Giles County	6/30/2020 (1 st Term)
Sally McCarthy	Pulaski County	6/30/2020 (1 st Term)
Rob Gropman	City of Radford	6/30/2019 (1 st Term)
Susan Richardson	Montgomery County	6/30/2019 (1 st Term)
Sheila Roop	Montgomery County	6/30/2019 (2 nd Term)
Bob Sisk	Pulaski County	6/30/2020 (2 nd Term)
Joe Turman	Floyd County	6/20/2020 (2 nd Term)
Joe Young	Montgomery County	6/20/2020 (2 nd Term)
Kristie Williams	Giles County	6/30/2020 (1 st Term)