



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, April 25, 2019

MEMBERS PRESENT

Melissa Shaw, Sally McCarthy, Vicky Collins, Sheila Roop, Mary Biggs, Bob Sisk, Anthony Akers, Kristie Williams, Susan Richardson, and Rob Gropman

MEMBERS ABSENT

Joe Turman (with notice), Jason Buckland (with notice), Joe Young (with notice)

AGENDA ACTION ITEMS**

March 2019 Minutes (Approved)

March Financial Report (Accepted)

CALL TO ORDER

The meeting was called to order by the Board Chair, Bob Sisk at 6:50pm. Mr. Sisk welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board members received minutes from the March meeting in their Board packets. Sally McCarthy moved to approve the minutes, which was seconded by Mary Biggs. *(Unanimously approved)*

RECOGNITION OF GUESTS

There were no guests.

PUBLIC COMMENT

None

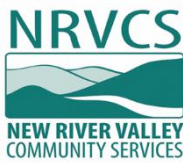
PROGRAM REPORTS**

Financial and Administrative Support Services: Finance Director, Patricia Cox, provided an overview of the March Financial Statement, which Board Members received in their board packets. Ms. Cox informed that program budget deliberations are underway and will continue over the next few weeks. The Fiscal Year 2020 budget will be presented at the May Board meeting and is to be voted on by board members at the June meeting.

Mary Biggs moved to approve the March financial statement, which was seconded by Sheila Roop. *(Unanimously accepted)*

Community Support Services: Director, Lucy McCandlish, began her program report by providing an update on the new Dublin site which will host the agency's PACT 4 team and Community Living staff. Once the facility is officially open, the agency will host an open house. She added that two audits occurred last week, where the agency received high remarks on its community engagement program.

Ms. McCandlish continued that the Fairview project officially met the minimum expectations set by DBHDS for 2019. Within the first year of operation the Fairview project serves 25 people. She concluded that this week, Dr. Fletcher will provide a dual diagnosis training at the Radford Clinic.



Board of Directors Meeting Minutes

Clinical Services: Melanie Adkins, Clinical Services Director, presented the possibility of a new collaboration between REACH and School Based Services. The agency is hopeful to draft a plan to provide a more intense resource to our community as well as expand services by co-locating, School-age youth services with crisis services served through REACH. The agency is in the process of reviewing various potential facility options and presenting the possible collaboration to the schools. Ms. Adkins concluded that she will be meeting our representatives as well as Senator Kaine next week to discuss needs in our area around substance use treatment and managing services.

Human Resources: HR Director, Val Nelson informed board members of a new staff coaching plan with objectives to; provide consistency across the agency in how issues are addressed and documented, as well as support staff throughout their professional development. Open Enrollment will begin next week, and Ms. Nelson explained that the agency will not see an increase in premiums this year. Ms. Nelson concluded her report by announcing she will begin random “Stay Interviews” at all NRVCS locations in the coming months.

Quality & Information Technology Director: No report.

Medical Director: Medical Director, Dr. Circe Cooke, began her report with the announcement of the recent hiring of a new psychiatrist who will begin full-time employment with NRVCS in August. Dr. Cooke continued by informing that the agency has recruited a new Nurse Practitioner who also teaches mental health at Radford University.

EXECUTIVE COMMITTEE REPORT: Bob Sisk reported that the Executive Committee convened on April 15th and discussed the need to assemble a nominating committee for the upcoming officer elections. A slate of officers will be presented at the May Board meeting and will be voted on at the June meeting.

EXECUTIVE DIRECTOR’S REPORT: James Pritchett began the Executive Director’s report by thanking board members for their input in evaluating the current board processes which was held during the work session. The Executive Committee will review the Board’s feedback and will provide recommendations at the next meeting.

Mr. Pritchett updated that the agency received a letter of appreciation from the Virginia Law Enforcement Assistance Program, which board members received in their packets. The letter thanked the agency’s involvement in crisis debriefing locally and throughout the state.

Mr. Pritchett highlighted that the agency is making adjustments in preparation for the Fiscal Year 2020 Budget as the agency is expected to take a general fund reduction of 900 thousand dollars due to Medicaid Expansion.

Workgroups have been formed amongst members of the Admin Team, to prepare work plans and timelines around the agency’s FY19-21 Strategic Plan goals and objectives and will report progress back to the Board.

On April 18th, the Mountain Empire Board held its annual meeting. Member Beale Rogers will be stepping down from the Board and Rosemary Sullivan will take his place. Moving forward with a facility study in order to assess the agency’s needs was discussed and approved. The Mountain Empire Board has agreed to pay for this service and an appraisal of the Montgomery Center will be conducted.



Board of Directors Meeting Minutes

Mr. Pritchett concluded his report by informing board members of a meeting he attended with David Hagan and Judge Long to discuss the possibility of expanding substance abuse services and residential beds.

BOARD MEMBER COMMENTS:

Rob Gropman initiated discussions around the idea of an agency procurement officer.

ADJOURNMENT

There being no further business, Mr. Sisk moved to adjourn the meeting at 7:40.

MINUTES APPROVED ON: 5/23/2019 *Ashley Wilson*

Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Mary Biggs	Montgomery County	6/30/2021 (3rd Term)
Anthony Akers	Pulaski County	6/30/2021 (2 nd Term)
Melissa Shaw	Floyd County	6/30/2020 (1 st Term)
Vicky Collins	City of Radford	6/30/2020 (2 nd Term)
Jason Buckland	Giles County	6/30/2020 (1 st Term)
Sally McCarthy	Pulaski County	6/30/2020 (1 st Term)
Rob Gropman	City of Radford	6/30/2019 (1 st Term)
Susan Richardson	Montgomery County	6/30/2019 (1 st Term)
Sheila Roop	Montgomery County	6/30/2019 (2 nd Term)
Bob Sisk	Pulaski County	6/30/2020 (2 nd Term)
Joe Turman	Floyd County	6/20/2020 (2 nd Term)
Joe Young	Montgomery County	6/20/2020 (2 nd Term)
Kristie Williams	Giles County	6/30/2020 (1 st Term)