

Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, May 23, 2019

MEMBERS PRESENT

Kristie Williams, Melissa Shaw, Mary Biggs, Bob Sisk, Sally McCarthy, Anthony Akers, Jason Buckland, Susan Richardson

MEMBERS ABSENT

Joe Turman (with notice), Joe Young (with notice), Shelia Roop (with notice), Rob Gropman (with notice), Vicky Collins (without notice)

AGENDA ACTION ITEMS**

April 2019 Minutes (Approved)

April Financial Report (Approved)

CALL TO ORDER

The meeting was called to order by the Board Chair, Bob Sisk at 6:30pm. Bob Sisk welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board members received minutes from the April Board Meeting in their Board packets. Mary Biggs moved to approve the minutes, which was seconded by Melissa Shaw. (*Unanimously approved*)

RECOGNITION OF GUESTS

Bob Sisk welcomed Greg Preston, Executive Director of Piedmont Community Service Board.

PUBLIC COMMENT

None

PROGRAM REPORTS**

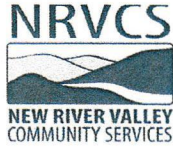
Financial and Administrative Support Services: Finance Director, Patricia Cox, provided an overview of the April Financial Statement, which Board Members received in their board packets. Ms. Cox reminded Board Members that May has three payrolls. Anthony Akers moved to approve the April financial statement, which was seconded by Mary Biggs. (*Unanimously accepted*)

Community Support Services: No Report

Clinical Services: Melanie Adkins, Clinical Services Director, provided an update on a recent trip to Washington D.C., in order to meet with Representatives to advocate for CCBHC. She concluded with an update on the Department moving forward with the alternative transportation process to be piloted in our Region. This new process will take the burden off law enforcement.

Human Resources: HR Director, Val Nelson, provided an update on the agency's off-boarding process. A workgroup is currently working to adjust the current internal and external process with hopes to finalize within the month.

Quality & Information Technology: Leslie Sharp, Quality Assurance and Information Technology Director, presented the 3rd Quarter Quality Assurance report. The purpose of this report is to inform



Board of Directors Meeting Minutes

board members of the agency's standings in reference to the DBHDS dashboard measures and any additional internal quality measures.

Medical Director: No Report.

EXECUTIVE COMMITTEE REPORT: Bob Sisk updated that the Executive Committee met on Monday, May 20th. Melissa Shaw and Joe Young worked with Bob Sisk to provide officer nominations for the coming year. Nominations are as follows: Mary Biggs has been nominated to serve as Board Chair and Kristi Williams has been nominated to serve as Vice- Chair. Nominations will be voted upon at the June Board Meeting. Mr. Sisk continued with a follow up to last month's work session discussion on the Board's function. Based on the discussion, Mr. Sisk moved to approve next fiscal year's Board Meeting frequency, to change to meeting every other month. Executive Committee meetings will continue to occur monthly and meeting notes will be sent to Board Members. Sally McCarthy made a motion to approve this change, which was seconded by Kristi Williams. *(Unanimously approved)*

EXECUTIVE DIRECTOR'S REPORT: James Pritchett began his report by thanking Patricia Cox for presenting the proposed Fiscal Year 2020 Budget which is to be voted on in June. Mr. Pritchett provided an update on the Agency's Strategic Plan, where all Directors have taken lead positions to address the different Goals and Objectives. He concluded his report with updates on upcoming Regional Meetings and initiatives to be discussed.

BOARD MEMBER COMMENTS:

A request was made to make sure the agency mailing list has been updated with all present Board Members and past.

ADJOURNMENT

There being no further business, Mr. Sisk moved to adjourn the meeting at 7:40.

MINUTES APPROVED ON: Ashley Wilson 6.27.19
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Mary Biggs	Montgomery County	6/30/2021 (3rd Term)
Anthony Akers	Pulaski County	6/30/2021 (2 nd Term)
Melissa Shaw	Floyd County	6/30/2020 (1 st Term)
Vicky Collins	City of Radford	6/30/2020 (2 nd Term)
Jason Buckland	Giles County	6/30/2020 (1 st Term)
Sally McCarthy	Pulaski County	6/30/2020 (1 st Term)
Rob Gropman	City of Radford	6/30/2019 (1 st Term)
Susan Richardson	Montgomery County	6/30/2019 (1 st Term)
Sheila Roop	Montgomery County	6/30/2019 (2 nd Term)
Bob Sisk	Pulaski County	6/30/2020 (2 nd Term)
Joe Turman	Floyd County	6/20/2020 (2 nd Term)
Joe Young	Montgomery County	6/20/2020 (2 nd Term)
Kristie Williams	Giles County	6/30/2020 (1 st Term)