



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, December 6th, 2018

MEMBERS PRESENT

Vicky Collins, Melissa Shaw, Mary Biggs, Bob Sisk, Joe Young, Susan Richardson, Rob Gropman, Jason Buckland, Kristie Williams

MEMBERS ABSENT

Joe Turman (with notice), Anthony Akers (with notice), Shelia Roop (with notice), Sally McCarthy (with notice)

AGENDA ACTION ITEMS**

October 2018 Minutes (Approved)
October Financial Report (Approved)
FY18 Audit Report (Approved)

CALL TO ORDER

The meeting was called to order by the Board Chair, Bob Sisk at 6:40 p.m. Mr. Sisk welcomed attendees and roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Board members received minutes from the October meeting in their Board packets. Joe Young moved to approve the minutes, which was seconded by Mary Biggs (*Unanimously approved*)

RECOGNITION OF GUESTS

There were no guests.

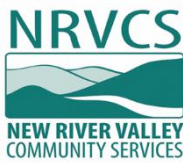
PUBLIC COMMENT

None

PROGRAM REPORTS**

Financial and Administrative Support Services: Patricia Cox, Finance Director, presented the October Budget report, which Board Members received in their packets. In review of the report, Ms. Cox informed that the deficit of State funds due to Medicaid expansion was reflected this month. She continued that local government request letters were sent out at the end of November and that the agency has received money from Radford City and Montgomery County thus far. Mary Biggs moved to approve the October budget, which was seconded by Kristie Willaims. (*Unanimously approved*) Mary Biggs moved to accept the FY 18 Audit, which was seconded by Rob Gropman. (*Unanimously accepted*)

Community Support Services: Director, Lucy McCandlish informed that the agency had been awarded \$42,000 from the Transactional Developmental Disabilities Case Management Grant. With this grant, the agency has the ability to hire an individual to provide administrative support which will assist case managers in focusing on the needs of the individuals they serve on the case load. She concluded with an



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update that the Fairview project currently serves 16 individuals and reported this will be the first quarter Fairview is able to be self-sufficient.

Clinical Services: Melanie Adkins, Clinical Services Director, provided an update regarding the CCBHC grant and the progress made to date. This grant has produced an incredible amount of work and the deadline to everything implemented in order is January 31st. Melanie explained that the grant has created work for staff across all programs and appreciates the team effort. She also indicated that NRVCS' living room model which is to provide crisis services and deter hospitalization is being submitted to the General Assembly for possible funding.

Human Resources: HR Director, Val Nelson provided no report.

Quality & Information Technology Director: QIT Director, Leslie Sharp, presented the first quarter Quality Assurance report, which board members received in their packet, and explained as to why data was either high or low. She continued that the State implemented an entirely new dashboard to measure new measures and outcomes. Ms. Sharp intends to present the new changes at the upcoming Admin meeting and schedule time to assist managers with the navigation of the new system.

EXECUTIVE COMMITTEE REPORT: ** Bob Sisk, Board Chair, reported that the Executive Committee met on November 26th. Susan Chapman, auditor with Brown Edwards, attended and provided an overview of the draft FY18 audit report results.

Mr. Sisk informed that it was time to request the 10 percent match from our local governments.

Mr. Pritchett proposed to send a letter requesting the 10 percent match and then follow up with the local governments in person with any questions or concerns. In follow up to Mr. Pritchett's request, there was a lengthy discussion explaining the 10 percent match and the amount each locality will be requested to give.

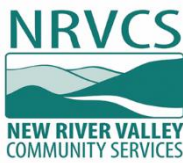
Mr. Pritchett will provide a copy of the letter to the Executive Committee for informational purposes.

Vicky Collins made a motion to approve Mr. Pritchett's request, which was seconded by Mary Biggs.
(Unanimously approved)

EXECUTIVE DIRECTOR'S REPORT: James Pritchett, Executive Director, began by apologizing for his absence during the work session as he was traveling from a Regional Advisory Group meeting in Charlottesville, called together by the Commissioner. NRVCS is one of the CSBs that has been chosen as a lead, to participate in the Regional Advisory group. This group intends to meet monthly in order to develop a plan to move the system forward to meet STEP VA initiatives. Most initiatives coincide with CCBHC requirements. Mr. Pritchett continued that the group's goal will be that all STEP VA initiatives be implemented by year 2021, the first being Primary Health Screenings.

James informed the board of the various meetings he has scheduled with our local legislators before the General Assembly begins.

Mr. Pritchett concluded his report by informing board members of a scheduled meeting the agency will be hosting with the New River Valley Drug Court Judges, as well as local legislators, on December 20th. The purpose will be to hold a discussion around the barriers drug court participants encounter such as housing and transportation.



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BOARD MEMBER COMMENTS:

Board Chair, Bob Sisk informed that he had attended the agency's All Supervisors meeting and was impressed by the size of the group. Mr. Sisk encouraged board members to take advantage of opportunities like this, which can provide a better understanding of the different programs within the agency.

Mary Biggs commented that she attended many drug court sessions and encourages other members to join when able.

The next Board meeting will take place on January 24th.

ADJOURNMENT

There being no further business, Mr. Sisk moved to adjourn the meeting at 7:47 pm.

MINUTES APPROVED ON: _____ *Ashley Wilson*

Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Mary Biggs	Montgomery County	6/30/2021 (3rd Term)
Anthony Akers	Pulaski County	6/30/2021 (2 nd Term)
Melissa Shaw	Floyd County	6/30/2020 (1 st Term)
Vicky Collins	City of Radford	6/30/2020 (2 nd Term)
Jason Buckland	Giles County	6/30/2020 (1 st Term)
Sally McCarthy	Pulaski County	6/30/2020 (1 st Term)
Rob Gropman	City of Radford	6/30/2019 (1 st Term)
Susan Richardson	Montgomery County	6/30/2019 (1 st Term)
Sheila Roop	Montgomery County	6/30/2019 (2 nd Term)
Bob Sisk	Pulaski County	6/30/2020 (2 nd Term)
Joe Turman	Floyd County	6/20/2020 (2 nd Term)
Joe Young	Montgomery County	6/20/2020 (2 nd Term)
Kristie Williams	Giles County	6/30/2020 (1 st Term)