

LHRC Meeting Minutes

March 12, 2015

NEW RIVER VALLEY LOCAL HUMAN RIGHTS COMMITTEE

Welcome and Introductions:

Chair Beth Deskins called the meeting to order at 12:03 p.m. Deskins welcomed attendees and led introductions.

Public Comment:

None.

Approval of Agenda:

Heather Rupe of NRVCS requested one addition to the agenda: notification of an increase in bed capacity at a residential group home at 1734 Wadsworth Street in Radford. Keri Basham of Wall Residences requested the following changes to the agenda: withdrawal of the request to extend affiliation to the Dowgin Home at a new location; extension of affiliation to a new location for the Pfister Home; and withdrawal of all notices to conclude affiliations at former locations. James Armentrout of Pulaski Medical requested one addition to the agenda: review of the Pulaski Medical 2014 4th Quarterly Report. Sandra Via moved to approve the agenda with the changes noted. Lori Mick seconded the motion which was unanimously approved.

Minutes:

Committee members received in their packets the minutes from the January 8, 2015 meeting. Lori Mick moved to approve the minutes. Joseph Roy-Stewart seconded the motion which was unanimously approved.

Regional Advocate's Report:

Nan Neese, Regional Advocate for DBHDS, presented her report. Neese reminded members of the upcoming LHRC Regional training event on Wednesday, March 25, 2015 from 10:00 a.m. to 3:00 p.m. in Wytheville. The training topics will include: an overview of the Freedom of Information Act (FOIA); How to Conduct a Hearing; Basics of Human Rights and Regulations; and more. RSVP is requested as soon as possible and members were encouraged to attend. A total of 30 members are expected, making it an excellent networking opportunity. Neese announced there is a provider development session on March 23rd by the Office of Developmental Services. The session is for existing/new applicants and is specific to ID Services. Neese reported two new provider applicants are present at the meeting to seek affiliation and reminded committee members that affiliation is a required component of the licensing process. Neese noted the providers in attendance are still working on policy review, but are seeking affiliation at this time. Neese reminded providers of the importance of policy around the use of electronic devices for conducting government business. Providers must keep records in a manner that allows access to public records, as appropriate. Providers must also have policy around staff using personal electronic devices to conduct business. Any recorded information needs to become part of the service record, including information exchanged through the use of personal electronic devices. Neese also discussed an increase in violations around confidentiality and encouraged providers to develop strong policy and procedure around safeguarding electronic devices and electronic records.

Annual Human Rights Activity Reports:

Committee members received in their packets the 2014 Annual Reports of Creative Family Solutions and NeuroRestorative. Rhiannon Violette of Creative Family Solutions presented their report. Ivan Velickovic of NeuroRestorative presented their report. There being no further discussion, Sandra Via moved to accept the reports as presented. Joseph Roy-Stewart seconded the motion which was unanimously approved.

Committee Members

Beth Deskins
Lori Mick
Chase Niedermayer
Rhonda Quesenberry
Joseph Roy-Stewart
Sandra Via

Members Present:

Beth Deskins
Lori Mick
Chase Niedermayer
Rhonda Quesenberry
Joseph Roy-Stewart
Sandra Via

Members Absent:

None

Others Present:

Bobbi Weeks, Truphena Wyms
Carilion Saint Albans

Rhiannon Violette
Creative Family Solutions

Nan Neese
DBHDS

Peter Burggraf
Eagles Nest Regeneration

Laura Taylor
Family Preservation

Matt Milovich
Intercept

Ivan Velickovic
Neurorestorative

Melissa Jackson, Heather Rupe
NRVCS

James Armentrout
Genevieve King
Pulaski Medical

Stephen Crawford
Safe Haven Family Svcs

Stephanie Bakely
Strengthening Our System

Amanda Craig, Keri Basham
Wall Residences

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Quarterly Human Rights Activity Reports:

Committee members received in their meeting packets, the 2014 4th Quarterly Reports from Carilion Clinic St. Albans, Creative Family Solutions, Family Preservation Services, Intercept Carriage House, Intercept Autumn House, Intercept Youth, NRVCS, NeuroRestorative, Strengthening Our System, and Wall Residences. Committee members received by handout the 2014 4th Quarterly Report from Pulaski Medical.

Quarterly reports were presented by Truphena Wymys of Carilion Clinic St. Albans, Rhiannon Violette of Creative Family Solutions, Laura Taylor of Family Preservation Services, Matt Milovich of Intercept Youth/Intercept Carriage House/Intercept Autumn House, Ivan Velickovic of NeuroRestorative, Heather Rupe of NRVCS, James Armentrout of Pulaski Medical, Stephanie Bakely of Strengthening Our System, and Keri Basham of Wall Residences. Rhonda Quesenberry moved to accept the reports as presented. Joseph Roy-Stewart seconded the motion which was unanimously approved.

Requests for Affiliation:

Peter Burggraf of Eagle's Nest Regeneration, Inc., a new provider in the area, introduced himself to the committee and requested affiliation for Eagle's Nest Regeneration in Floyd. Nan Neese invited Burggraf to provide a description of Eagle's Nest services to the committee. Burggraf described Eagle's Nest as a non profit corporation seeking affiliation for substance abuse intensive outpatient services. Committee members received by handout the Policies and Procedures (P&P) of Eagle's Nest. Neese recommended postponing review of their P&P until the May meeting of the NRV LHRC to allow the provider to make modifications. Burggraf described the rights listing to individuals, attributing its extensive content to planned expansion of services, including future residential services. Burggraf noted there will be a Coordinator of Human Rights on site. Eagle's Nest was provided the following feedback on their P&P by Neese: use of consistent terminology when identifying the HR Coordinator in policies; references to "VOPA" should be updated to "The Disability Law Center of Virginia"; the inclusion of sections on restrictions of freedoms and authorized representatives may not be appropriate for IOP services; and in the client responsibilities section, clarity on service expectations will be important. Neese noted individuals should be allowed to offer input on program rules and it will be beneficial for the provider to add LHRC Review/Approve dates on policies, while retaining related minutes. There being no further discussion, Neese recommended the committee grant affiliation to Eagle's Nest until the next NRV LHRC meeting when P&P revisions can be reviewed. Chase Niedermayer moved to extend affiliation to Eagle's Nest Regeneration until the May NRV LHRC meeting, at which time the committee will review it's P&P. Sandra Via seconded the motion which was unanimously approved.

Stephen Crawford and Jackie Bartlett of Safe Haven Family Services, a new provider in the area, introduced themselves to the committee and requested affiliation for Safe Haven. Crawford described the service, mission, target population, staffing for Safe Haven, a residential group home. Nan Neese thanked Crawford for submitting Policies and Procedures for Safe Haven and noted their P&P will be reviewed at the next meeting of the NRV LHRC. Neese asked the committee to consider granting affiliation until the May NRV LHRC meeting so that Safe Haven can continue with the licensing process. Chase Niedermayer moved to extend affiliation as requested, until the May NRV LHRC meeting at which time the committee will review it's P&P. Sandra Via seconded the motion which was unanimously approved.

Laura Taylor of Family Preservation Services (FPS) requested extension of affiliation as follows: to provide therapeutic day treatment (TDT) at George Wythe and Rural Retreat High Schools both in Wythe County; to provide TDT services in the summer at Critzer Elementary School in Pulaski; to provide psychosocial rehabilitation at 401 S. Main Street in Galax; to provide outpatient psychiatric services at 5223 N. Main Street in Hillsville; and to provide intensive in-home counseling services in Bath and Highlands Counties. After a period of discussion, Taylor acknowledged FPS needs to seek licensing approval for outpatient psychiatric services. Chase Niedermayer moved to postpone action on outpatient psychiatric services until the May meeting of the NRV LHRC. Joseph Roy-Stewart seconded the motion which was unanimously approved. Chase Niedermayer moved to extend affiliation to provide intensive in-home counseling in Bath and Highlands Counties. Joseph Roy-Stewart seconded the motion which was unanimously approved. Sandra Via moved to extend affiliation to provide psychosocial rehabilitation at 401 S. Main Street in Galax. Rhonda Quesenberry seconded the motion which was unanimously approved. Sandra Via moved to extend affiliation to provide therapeutic day treatment at George Wythe and Rural Retreat High Schools, to provide summer therapeutic day treatment at Critzer Elementary School. Chase Niedermayer seconded the motion which was unanimously approved.

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Heather Rupe of NRVCS requested extension of affiliation to provide therapeutic day treatment at Dublin Elementary School, 600 Dunlap Road in Dublin and offered notice of an increase in bed capacity, from 4 to 5 beds, at a residential group home at 1734 Wadsworth Street in Radford. Sandra Via moved to extend affiliation to Dublin Elementary School as requested. Chase Niedermayer seconded the motion which was unanimously approved.

Keri Basham of Wall Residences requested extension of affiliation to three new locations as follows: the Campbell/Healy Home at 402 Rain Dance Road NE in Floyd; the Vickers Home at 6589 Rose Lane in Radford, and the Pfister Home at 7905 Forest Creek Dr. Roanoke, VA 24018. Chase Niedermayer moved to extend affiliation as requested. Joseph Roy-Stewart seconded the motion which was unanimously approved.

Notice to Conclude Affiliations:

None.

Policy and Procedure Review:

None.

Closed Session:

Joseph Roy-Stewart moved to convene in a closed meeting pursuant to Virginia code 2.2-3711 A(4) and section (15) for the protection of the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records; namely to review the NRVCS 2-2014 restrictive plan. Sandra Via seconded the motion which was unanimously approved.

After a period of discussion, Joseph Roy-Stewart moved to reconvene into public session. Chase seconded the motion which was unanimously approved. Each member then certified that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered.

Sandra Motion to conclude plan NRVCS-2-2014. Joseph Roy-Stewart seconded the motion which was unanimously approved.

Adjournment:

There being no further business, the meeting was adjourned at 1:55 p.m. The next NRV LHRC meeting is scheduled for May 14, 2015.