

LHRC Meeting Minutes

January 8, 2015

NEW RIVER VALLEY LOCAL HUMAN RIGHTS COMMITTEE

Welcome and Introductions:

Chair Beth Deskins called the meeting to order at 12:05 p.m. Deskins announced committee member Sandra Via was expected to arrive late to the meeting and until her arrival, there would not be a quorum present. Deskins welcomed attendees, led introductions and invited Nan Neese to offer the Regional Advocate's Report.

Public Comment:

None.

Regional Advocate's Report:

Nan Neese, Regional Advocate for DBHDS, presented her report. Neese reported she is pleased to announce Joseph Roy-Stewart has been appointed to the NRV LHRC by the State Human Rights Committee (SRHC) at their December meeting. Roy-Stewart was appointed to a vacancy so service begins immediately. Neese announced Jeanetta Beamer is submitting her resignation from the NRV LHRC due to scheduling conflicts. Upon request of committee members in attendance, Neese agreed to contact Beamer to confirm the resignation and noted acting on the resignation will be postponed until the March meeting. Neese announced the 2015 Cooperative Agreements are due from providers. The agreements contain the same content as last year and committee members will receive a copy of the agreement in the meeting packet for the March meeting. Neese noted the Provider Support Agreements have also been distributed and are due from providers. Neese recognized the committee previously requested the preparation of a draft letter to the SHRC regarding current requirements for reporting and the draft will be prepared by Neese and Melissa Jackson before the March meeting. A new provider is expected to seek affiliation from the NRV LHRC in the near future. Neese announced the provider will likely seek affiliation for a group home in the New River Valley and the initial paperwork process for licensing is underway.

Notice to Conclude Affiliations:

Heather Rupe of NRVCS requested conclusion of affiliation at four sponsored homes: the Gann Home in Newport; the Hyatt Home in Narrows; the Lucas Home in Riner; and the Snider Home in Christiansburg. Rupe noted there are no clients living in any of the homes. Though no action was taken at this time, later in the meeting Chase Niedermayer moved to conclude affiliation as requested. Sandra Via seconded the motion which was unanimously approved.

Keri Basham of Wall Residences requested conclusion of affiliation at one sponsored home: the Deeheart/Sloan Home in Floyd. Basham noted the home is not supporting anyone at this time. Though no action was taken at this time, later in the meeting Sandra Via moved to conclude affiliation as requested. Chase Niedermayer seconded the motion which was unanimously approved.

Minutes:

Committee members received in their packets the minutes from the November 13, 2014 meeting. Member Lori Mick requested the minutes be changed to spell out the full name of CHRIS, Comprehensive Human Rights Information System, initially with additional references throughout the minutes reflecting the acronym CHRIS. At this time, with arrival of member Sandra Via, Deskins announced the presence of a quorum. Member Lori Mick noted the November 13, 2014 minutes reflect the SOS Quarterly Report would be presented at this January meeting; however, it is not listed as an agenda item at this meeting. After a brief period of discussion, Deskins announced the committee will consider adding the item during the Approval of Agenda portion of the meeting. Member Sandra Via requested correction to the minutes to reflect she made the motion to move into Public Session following the Closed Session. Chase Niedermayer moved to approve the minutes with the requested changes. Lori Mick seconded the motion which was unanimously approved.

Committee Members

Jeanetta Beamer
Beth Deskins
Lori Mick
Chase Niedermayer
Rhonda Quesenberry
Joseph Roy-Stewart
Sandra Via

Members Present:

Beth Deskins
Lori Mick
Chase Niedermayer
Sandra Via

Members Absent:

Jeanetta Beamer
Rhonda Quesenberry
Joseph Roy-Stewart

Others Present:

Scott Worley
Creative Family Solutions

James Armentrout
Pulaski Medical

Keri Basham
Wall Residences

Nan Neese
DBHDS

Stephanie Bakely
Strengthening Our System

Melissa Jackson, Lucy
McCandlish, Heather Rupe
NRVCS

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Approval of Agenda:

There were two requests for additions to the agenda: Review of a Wall Residences safety plan during Closed Session and presentation of the SOS 3rd Quarter Report. Sandra Via moved to approve the agenda with the additions requested. Chase Niedermayer seconded the motion which was unanimously approved.

Annual Human Rights Activity Reports:

None.

Quarterly Human Rights Activity Reports:

Stephanie Bakely of SOS presented their 3rd Quarter Report. Upon request of the committee, Bakely agreed to specify safety belts in the Restraint portion of Quarterly Reports in the future. Sandra Via moved to accept the report as presented. Chase Niedermayer seconded the motion which was unanimously approved.

Requests for Affiliation:

Heather Rupe of NRVCS requested extension of affiliation extension to two new locations to provide therapeutic day treatment services at Falling Branch Elementary School (735 Falling Branch Road, Christiansburg, VA 24073), and Shawsville Middle School (4179 Old Town Road, Shawsville, VA 24162). Lori Mick moved to extend the affiliation as requested. Chase Niedermayer seconded the motion which was unanimously approved.

Scott Worley of Creative Family Solutions (CFS)/Community Alternatives VA requested extension of affiliation for the license of residential group home services. Worley explained the opening of a group home in the Bristol area, clarifying affiliation is being sought for overall residential services from the Region 3 NRV LHRC, the home LHRC for CFS. Nan Neese recommended the committee consider extending affiliation as requested. Chase Niedermayer moved to extend affiliation as requested. Sandra Via seconded the motion which was unanimously approved.

Policy and Procedure Review:

While not presented at this time, Heather Rupe of NRVCS discussed the Medical Records Policy previously in the meeting. At that time, Rupe noted changes to the policy are related to 3rd party records and Rupe answered a few questions from the committee. At this time, Deskins summarized discussions held earlier in the meeting. Committee members briefly discussed the policy, specifically terminology defining the term medical record. No additional comment was offered.

Closed Session:

Sandra Via moved to convene in a closed meeting pursuant to Virginia code 2.2-3711 A(4) and section (15) for the protection of the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records; namely to review one safety plan. Chase Niedermayer seconded the motion which was unanimously approved.

After a period of discussion, Sandra Via moved to reconvene into public session. Chase Niedermayer seconded the motion which was unanimously approved. Each member then certified that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered.

Adjournment:

There being no further business, the meeting was adjourned at 1:18 p.m. The next NRV LHRC meeting is scheduled for March 12, 2015.