

# LHRC Meeting Minutes

# November 14, 2013

NEW RIVER VALLEY LOCAL HUMAN RIGHTS COMMITTEE

## Welcome and Introductions:

Chairperson Beth Deskins called the meeting to order at 12:08pm. Beth welcomed attendees and led introductions.

## Public Comment:

Yannis Stivachtis, SHRC member, thanked the NRV LHRC for hosting the last SHRC meeting and for the START program.

## Approval of Agenda:

NRVCS requested one addition to the agenda: extension of affiliation for a new Intensive Outpatient program with locations at the Montgomery Center and Giles Clinic. Keri Basham (Wall Residences) requested an addition to conclude services at two locations. Family Preservation requested an addition to conclude affiliation from the PSR program. Lori Mick moved to approve the agenda with the additions as requested. Rhonda Quesenberry seconded the motion which was unanimously approved.

## Minutes:

Committee members received in their packets the minutes from the September 12, 2013 meeting. Rhonda Quesenberry moved to approve the minutes. Jeanetta Beamer seconded the motion. Sandra Via abstained from the vote. The remaining committee members approved the motion.

## Regional Advocate's Report:

Nan Neese, Human Rights Advocate, presented her report. Neese welcomed Stivachtis back to the committee as an SHRC representative. Neese also welcomed new committee member, Sandra Via to the NRV LHRC. Neese reported Regional Advocate Duane Lynch is planning a refresher-oriented training at Catawba in December for new committee members. The training will include discussion of the Freedom of Information Act and how to conduct a hearing. Neese will forward training announcement and suggested a discussion of the training be added to the NRV LHRC January meeting agenda. Neese announced she will forward affiliation agreements to all providers prior to the next meeting. Neese distributed a memo from the state committee regarding utilization of the CHRIS reporting system. Neese instructed providers to finish 2013 reporting using the current forms. A solution is being prepared to address the system reporting issues. Neese also instructed providers will be required to complete all case tabs before cases can be closed. Neese will forward the related SHRC memo containing recommendations for 2014 forms and state requirements. Neese noted the NRV LHRC needs to decide what information providers will be required to report. Neese recommended providers should be required to submit a cover letter, along with copies of information given to clients during initial meetings. Neese will announce report deadlines for February. Neese reported a draft NRV LHRC meeting calendar is being worked on and will be forwarded via email upon completion. Neese reminded meeting attendees to sign in for the meeting and record accurate email addresses. Neese concluded by advising providers are required to contact the Office of Human Rights when adding a service as part of the licensing process.

## Annual Human Rights Activity Reports:

Bobbi Weeks of Carilion St. Albans presented their annual report and overview of their services. Jeanetta Beamer moved to accept the report. Sandra Via seconded the motion which was unanimously approved.

## Committee Members

Jeanetta Beamer  
Beth Deskins  
Lori Mick  
Chase Niedermayer  
Rhonda Quesenberry  
Sandra Via

## Members Present:

Chase Niedermayer  
Sandra Via  
Jeanetta Beamer  
Beth Deskins  
Rhonda Quesenberry  
Lori Mick

## Members Absent:

none

## Others Present:

Stephanie Lane, Joanna Vernon,  
Mike Hunter, Rhiannon Violette  
*Creative Family Solutions*

James Armentrout  
*Pulaski Medical*

Nan Neese  
*DBHDS*

Jennifer Sherman,  
Matt Milovich  
*Intercept Youth*

Tami King  
*Family Preservation Svcs.*

Stephanie Bakely,  
*Strengthening Our System*

Keri Basham, Elisha Nichols  
*Wall Residences*

Lucy McCandlish, Lauren Tate,  
Heather Tickle  
*NRVCS*

Ivan Velickovic  
*NeuroRestorative*

Yannis Stivachtis  
*SHRC*

Tryphena Wyms, Bobbi Weeks  
*Carilion St. Albans*

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*Continued from page 1:*

## **Quarterly Human Rights Activity Reports:**

Tami King of Family Preservation presented their report. Family Preservation is now reporting on NRV, Roanoke, Covington, and Galax areas. King summarized the report and noted the Covington office is now licensed. Lori Mick moved to accept the report. Chase Niedermayer seconded the motion which was unanimously approved.

Joanna Vernon of Creative Family Solutions presented their report. Jeanetta Beamer moved to accept the report. Sandra Via seconded the motion which was unanimously approved.

Jennifer Sherman of Intercept Youth presented their report. Rhonda Quesenberry moved to accept the report. Lori Mick seconded the motion which was unanimously approved.

Gary Giles of Intercept Youth Carriage House presented their report. Chase Niedermayer moved to accept the report. Lori Mick seconded the motion which was unanimously approved.

Ivan Velickovic of NeuroRestorative presented their report. In response to a question from a committee member, Velickovic reported guardians are notified via phone. Lori Mick moved to accept the report. Jeanetta Beamer seconded the motion which was unanimously approved.

Lucy McCandlish of NRVCS presented their report. After McCandlish summarized the report, Rhonda Quesenberry moved to accept the report. Lori Mick seconded the motion which was unanimously approved.

Stephanie Bakely of Strengthening Our System presented their report. Chase Niedermayer moved to accept the report. Jeanetta Beamer seconded the motion which was unanimously approved.

Keri Basham of Wall Residences presented their report. Basham summarized the report and answered a few questions from committee members. Rhonda Quesenberry moved to accept the report. Sandra Via seconded the motion which was unanimously approved.

## **Requests for Affiliation:**

NRVCS requested an extension of affiliation for a new sponsored home (Randall home). Jeanetta Beamer motioned to approve the request. Chase Niedermayer seconded the motion which was unanimously approved. Linda Felts requested an extension of affiliation to include Intensive Outpatient services for Montgomery and Giles locations. Nan Neese reported OHR Director, Margaret Walsh, has not sent verification. Neese recommended the committee extend affiliation until the January meeting at which time the committee can verify Human Rights Compliance. Sandra Via moved to extend affiliation as noted. Chase Niedermayer seconded the motion which was unanimously approved. Neese noted this will be an agenda item at the next LHRC meeting.

## **Notice to Conclude Affiliations:**

Wall Residences offered notice to conclude affiliation with the Avila and Mayes homes in the Galax area due to no individuals living in the homes. Rhonda Quesenberry motioned to conclude affiliation. Jeanetta Beamer seconded the motion which was unanimously approved.

Family Preservation offered notice to conclude affiliation for PSR due to transference to the Abingdon committee. Jeanetta Beamer motioned to conclude affiliation. Chase Niedermayer seconded the motion which was unanimously approved.

NRVCS offered notice to conclude affiliation with the Counts home due to providers moving out of the area. Lori Mick motioned to conclude the affiliation. Jeanetta Beamer seconded the motion which was unanimously approved.

# LHRC Meeting Minutes

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*Continued from page 2:*

**Policy and Procedure Review:**

NRVCS reported their digital recording policy has been updated to include Executive Director notification prior to digital recording actions. The committee reviewed the policy. Chase Niedermayer motioned to accept the policy amendment. Rhonda Quesenberry seconded the motion which was unanimously approved.

James Armentrout of Pulaski Medical offered an update to the committee. Pulaski Medical has been granted a 6 month provisional DEA license.

**Closed Session:**

Jeanetta Beamer moved to convene in a closed meeting pursuant to Virginia Code 2.2-3711 A(4) and (15) for the protection of the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records, namely to conduct reviews of individual services plans. Chase Niedermayer seconded the motion which was unanimously approved.

After a period of discussion, Chase Niedermayer moved to reconvene the NRV LHRC into public session. Rhonda Quesenberry seconded the motion which was unanimously approved. Each member then certified that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered.

**Adjournment:**

There being no further business, the meeting was adjourned at 1:48pm. The next LHRC meeting is scheduled for January 16, 2014.