

# Board Meeting Minutes

March 24, 2011



NEW RIVER VALLEY COMMUNITY SERVICES

*Questions or Comments? Please contact Melissa Jackson, Clerk of the Board, at 961-8421.*

## **Call to Order:**

The meeting was called to order by Chair, Vicky Collins, at 7:01 p.m. Roll call was read by Melissa Jackson, Clerk of the Board.

## **\*\*\*Minutes:**

Robert Hiss moved that the minutes of the February 24, 2011 Board meeting be accepted. Bob Nicholson seconded the motion, which was approved unanimously.

**Recognition of Guests:** None

**Public Comment:** None

**Program Presentation (ACCESS):** Cheri Warburton, ACCESS Unit Director, introduced Melanie Adkins and Noel Carson. Adkins and Carson presented a program on access and flow into and through the ACCESS unit. Carson described acuity of need and services offered by the ACCESS unit, stressing decisions about service availability are decided by risk factors. Adkins emphasized issues of risk, acuity, and need are considered far more important than funding sources when determining service availability for clients. Many ACCESS services do not have funding limitations.

The doors clients use to get started in services include the Access Phone Room, Raft Crisis Hotline, Emergency Services, New Life Recovery Center, and the Bridge Program. Adkins and Carson described how each of those doors lead to admissions into other agency services. Adkins also described the CIT (Crisis Intervention Team) program that seeks to teach law enforcement officers skills for resolving crises involving the mentally ill. Other services described include Acute Services, New Horizons, Adult Outpatient, Case Management, Discharge Planning, Medical Services, and Wounded Warrior. Each board member received a handout describing each service in detail with a flowchart illustrating entry and flow throughout the services.

**\*\*Finance Committee Report:** Dr. Bill Greenberg presented the 2011 Revenue Revision which was included in the packets mailed to board members. Greenberg moved to accept the Revenue Revision and Bill Gardner seconded the motion. John Muffo questioned Executive Director, Harvey Barker, about open positions and hiring challenges. Barker described the agency's desire to hire only the best candidates and how that desire can slow down hiring activities. Barker also reported the agency may not be as competitive, salary wise, as other employers in the New River Valley. Barker discussed ways in which open positions affect the budget and billing. There being no further questions, the motion to accept the Revenue Revision was unanimously approved.

**Child and Family Services Committee:** Sally McCarthy reported on a recent meeting of Commission On Youth in Pulaski in which six goals were identified. One of those goals includes a directory of area services and resources. McCarthy noted the 211 representative from southwest Virginia was present for the meeting. McCarthy reported on activities in Floyd including the childhood obesity grant which secured a part time coordinator. The coordinator is leading focus groups and there is hope future grants will be available as a result of this effort. The multi-discipline team is also reporting success. The Health Advisory Board obtained a grant from Virginia Tech and is performing a school health index to determine strengths/weaknesses in schools. McCarthy reported on a recent Youth Adult Partnership dinner in Radford which was a success.

## **Agenda Action Items**

**Minutes - February 24,  
2011**

*Approved*

**Revenue Revision**

*Accepted*

## **Members Present:**

Vicky Collins, Chair  
Robert Hiss, Co-Chair  
Bill Gardner  
Rev. Richard Gregory  
Bill Greenberg  
Kathy Hubbard  
Sally McCarthy  
John Muffo  
Bob Nicholson  
Scarlet Ratcliffe  
Neal Turner

## **Members Absent:**

Rebecca Hubble  
(with notice)  
Trish Muldoon  
(with notice)

## **Others Present:**

Melanie Adkins  
Harvey Barker  
Noel Carson  
Susan Hurst  
Melissa Jackson, Clerk of the Board  
Lucy McCandlish  
Dr. Bobby Miglani  
Rosemary Sullivan  
Cheri Warburton  
Deborah Whitten-Williams

\*\*\* = Agenda Action Items

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**Adult and Family Services/ACCESS Committee:** Collins reported Becky Hubble, chair for the AFS/ACCESS Committee and member of the Executive Committee has requested a reduction in some of her board duties. Neal Turner has been named the replacement for Hubble on both committees.

Turner reported on partnering efforts at NRVCS between clinicians and doctors which allows time to discuss clients. New funding sources are being explored and a new practitioner has been hired. Turner reported a new program is in development to focus on the needs of domestic violence victims. Turner offered praise for the CIT program and its training success with law enforcement officers. Barker added the CIT program is now involved in training dispatchers as well.

**Executive Committee Report:** Collins reported the committee reviewed potential revisions to the agency's Policy and Procedures manual. Other recommendations will be presented at the next Board meeting. The committee is still trying to decide what role to play in the creation of policies for the agency. Collins reported on Guardian of Last Resort program. A meeting was recently held and attended by Barker during which discussions took place regarding the future of the program. Barker added the potential for conflict of interest outweighs the benefits of adopting the program at NRVCS. Another meeting will be held next Tuesday and Collins will update members at the next Board meeting. Collins shared the committee discussed Barker's performance objectives for the upcoming year. Five goals have been identified and final copies will be presented at the next Board meeting.

**Executive Director's Report:** Barker further explained his performance objectives for the upcoming year. Discussion included issues of determining the best way to connect clients in our community to the services they need as well as managing the upcoming changes with Medicaid managed care. Barker reported CSBs have been tasked to perform assessments on area children prior to entry into any highly intensive services. The agency needs to determine how to make that process work. Rosemary Sullivan, CFS Unit Director, will participate in a statewide workgroup on the subject. The assessments will start July 1, 2011.

Barker reported NRVCS will be submitting a sealed bid on an RFP for Radford area transit services. Barker reported the RFP was proposed by Radford University and the City of Radford. Barker described the transportation services the agency already provides and shared hope the project could garner new funding for the agency. If the proposal is accepted, the proposal and details of the project will be submitted to the Board for approval.

Barker invited Board members to attend the Flying Changes program's Mane Event on April 15th and offered each Board member two tickets. The Mane Event is an activity to raise money for the program's scholarship fund and includes a wine and dessert tasking along with a silent auction. Board members who are interested should contact Barker for tickets.

**Board Member Comments:** Turner made a request that Jackson forward contact information for Trish Muldoon to all board members.

**Chairman's Report:** Collins expressed gratitude to Barker for attending the meeting on Guardian of Last Report on behalf on the agency.

**Adjournment:** There being no further business, Nicholson moved that the meeting be adjourned at 8:06 pm. The motion was seconded by Turner and unanimously approved.

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Melissa Jackson, Clerk of the Board