

Board Meeting Minutes

June 23, 2011



NEW RIVER VALLEY COMMUNITY SERVICES

Questions or Comments? Please contact Melissa Jackson, Clerk of the Board, at 961-8421.

Call to Order:

The meeting was called to order by Chair, Vicky Collins, at 7:02 p.m. Roll call was read by Melissa Jackson, Clerk of the Board. Collins noted there was one additional action item dealing with insurance to be discussed during the Finance Committee report.

*****Minutes:**

The minutes of the May 26, 2011 Board meeting were reviewed. Neal Turner moved that the minutes of the meeting be approved. Bob Nicholson seconded the motion, which was approved unanimously.

Recognition of Guests:

None

Public Comment:

None

Program Presentation (FASS):

FASS Director, Deborah Whitten-Williams presented a program on the budget. Whitten-Williams remarked FY11 will be ending on a very good note and details will be provided in the near future. The proposed FY12 budget was previously distributed to Board members and Whitten-Williams reviewed highlights. Whitten-Williams reported a 52% growth since FY08 and stressed the significant growth is the result of focused vision. Whitten-Williams presented details on the influences felt by each agency unit and how those influences have affected financial growth. Whitten-Williams provided breakdowns of both revenue sources and expenses. Whitten-Williams remarked the FY12 budget will allow the agency to employ approximately 600 staff members, operate 14 service locations throughout the New River Valley, provide services to approximately 6,500 clients and operate 37 individual programs and services.

Finance Committee Report:

******FY2012 Budget Proposal and Performance Contract***— Neal Turner motioned for the Board to approve the FY2012 budget proposal and performance contract as presented. Trish Muldoon seconded the motion which was unanimously approved.

******Vehicle Insurance Proposal***—Deborah Whitten-Williams reported the finance committee did not meet prior to the Board meeting. Whitten-Williams announced the agency is proposing a change related to vehicle insurance. After receiving notification of the Radford Transit contract award, the agency decided to increase vehicle coverage from 1 to 5 million considering the increased liability that comes with that contract. The best bid was from VACO and they require Board approval to join. In order for the agency to move forward on the Radford Transit project, Board action is needed immediately. After a period of question and answer, Neal Turner made a motion for the Board to approve the proposal. Robert Hiss seconded the motion which was unanimously approved.

*** = Agenda Action Items

Agenda Action Items

Minutes - May 26, 2011
Approved
**FY2012 Budget/
Performance Contract**
Approved
Personnel Policy Revisions
Approved
**Nominating Committee
Nominees**
Approved
Vehicle Insurance Proposal
Approved

Members Present:

Vicky Collins, Chair
Robert Hiss, Co-Chair
Rebecca Hubble
Sally McCarthy
Trish Muldoon
Bob Nicholson
Scarlet Ratcliffe
Neal Turner

Members Absent:

Bill Gardner
(with notice)
Bill Greenberg
(with notice)
Kathy Hubbard
(with notice)
John Muffo
(with notice)

Others Present:

Harvey Barker
Melissa Jackson, Clerk of the Board
Susan Hurst
Bobby Miglani
Heather Rupe
Rosemary Sullivan
Cheri Warburton
Deborah Whitten-Williams

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Child and Family Services Committee:

Sally McCarthy, CFS Committee chair, presented the CFS Committee report. McCarthy reported on a recent, positive visit from Health and Human Services Secretary Hazel. Hazel will be returning in the near future.

CFS Director Rosemary Sullivan provided the Board with information on the new evaluation process. Sullivan reported the General Assembly is requiring CSBs to perform authorization evaluations for all children who are Medicaid recipients and request intensive services. NRVCS is piloting this project and it will be evaluated for effectiveness. Sullivan reported on the tremendous amount of preparation required to ready the agency.

Adult and Family Services/ACCESS Committee:

Neal Turner, AFS/ACCESS Committee Chair presented the AFS/ACCESS Committee report. Turner reported on mini grants received for detox services and mental health first aid training. Turner also shared recent statistics on intake activity in the ACCESS unit as well as planned increases in acute care services.

Executive Committee Report:

Vicky Collins, Executive Committee Chair, reported the Executive Committee did not meet prior to the Board meeting.

****Personnel Policy Revisions* - Human Resources Coordinator, Susan Hurst, reported on proposed changes in personnel policies. The proposed changes were presented at the May Board meeting and Hurst reported one minor change to the proposal that clarifies the sick leave balance transfers and payouts. After a period of question and answer, Robert Hiss made a motion for the Board to approve the proposed changes as presented. Neal Turner seconded the motion which was unanimously approved. Executive Director Harvey Barker announced the Board will be updated on the progress of PTO in approximately 6 months.

****Nominating Committee Nominees*—Chair Vicky Collins announced John Muffo and Trish Muldoon agreed to serve on the nominating committee following last month's Board meeting. Muldoon reported the committee nominates Vicky Collins for chair and Robert Hiss for vice-chair. Collins opened the floor for other nominations. Neal Turner motioned to appoint Collins as chair and Hiss as vice-chair and to close nominations at that point. Becky Hubble seconded the motion which was unanimously approved.

Executive Director's Report:

Harvey Barker, NRVCS Executive Director, presented the Executive Director's report. Barker thanks Collins and Hiss for previously serving as chair and vice-chair and agreeing to serve again in FY2012. Barker commented on the agency's successful year and the incredible amount of need that still exists in the area. Barker thanked all the Board members for their support, effort, and commitment.

Board Member Comments:

Robert Hiss commented on the positive response received on the agency's school based therapist program in Pulaski County. Harvey Barker reminded Board members there will not be a meeting in July.

Chairman's Report:

None.

Adjournment:

There being no further business, Neal Turner moved that the meeting be adjourned at 7:50 pm. The motion was seconded by Trish Muldoon and unanimously approved.

Minutes approved on _____

Melissa Jackson, Clerk of the Board