

Board Meeting Minutes

January 27, 2011



NEW RIVER VALLEY COMMUNITY SERVICES

Questions or Comments? Please contact Melissa Jackson, Clerk of the Board, at 961-8421.

Call to Order:

The meeting was called to order by Chair Vicky Collins at 7:09 p.m. Roll call was read by Melissa Jackson, Clerk of the Board.

*****Minutes:**

Bob Nicholson moved that the minutes of the December 2, 2010 board meeting be accepted as presented. Trish Muldoon seconded the motion, which was approved unanimously.

Recognition of Guests: Lucy McCandlish, director of AFS, recognized client members and staff of the Montgomery ECHO Team (Extended Club House Operations).

Public Comment: None

Program Presentation: Suzanne Mayo-Glesner, supervisor of the Montgomery ECHO Team, presented an overview of the ECHO program. ECHO started in August of 2009 and offers services similar to Clubhouse, but in a community based setting rather than being housed in one primary building. Mayo-Glesner described the types of services offered, program structure, fundraising activities and special events. ECHO clients in attendance introduced themselves. Several clients shared comments related to personal progress and positive interactions with the ECHO program and staff.

Finance Committee Report: Dr. Bill Greenberg presented the quarterly financial statement, noting the report reflects a large surplus in funds. Greenberg reminded members the approved salary increases will affect that surplus. Greenberg noted some of the deficits in revenue and savings in expenses are for programs that have not yet begun. Greenberg asked Deborah Whitten-Williams for additional comments. Whitten-Williams reminded members that local funding is distributed differently than state funding due to timing of when received and that local funding amounts will be on target with the budget.

There being no further discussion, Greenberg moved to accept the quarterly financial statement as presented. John Muffo seconded the motion, which was unanimously accepted.

Child and Family Services Committee: Sally McCarthy reported the committee discussed the Smart Beginnings Council. The council's goal is to develop methods to ensure we have healthy children. McCarthy detailed services and structure of the council and noted Smart Beginnings is trying to engage some business partners in the hope of providing mentoring opportunities to stakeholders. There is hope the council will be able to offer some technical assistance and support along with some small grants.

McCarthy reported the committee discussed the Commission on Youth in Pulaski. A part-time coordinator has been hired and a strategic plan has been developed.

McCarthy reported the Radford Youth adult partnership has applied for a grant. The partnership feels, with the new superintendent of schools at Radford, they'll have more access into the school system.

McCarthy reported the Floyd community has received a Healthy Obesity grant. The community has developed a multidisciplinary team which is trying to promote healthier habits.

Agenda Action Items

**Minutes - December 2,
2010**

Approved

**Quarterly Financial
Statement**

Accepted

Members Present:

Vicky Collins—Chair
Robert Hiss—Vice Chair
Bill Greenberg
Kathy Hubbard
Rebecca Hubble
Sally McCarthy
John Muffo
Trish Muldoon
Bob Nicholson

Members Absent:

Bill Gardner
(w/notice)
Rev. Richard Gregory
(w/notice)
Scarlet Ratcliffe
(w/notice)
Neal Turner
(w/notice)

Others Present:

Harvey Barker
Melissa Jackson, Clerk of the
Board
Lucy McCandlish
Dr. Bobby Miglani
Rosemary Sullivan
Cheri Warburton
Deborah Whitten-Williams

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Adult and Family Services/ACCESS Committee: Rebecca Hubble reported her committee was updated by McCandlish. Checks and balances have been put into place to prevent major Medicaid payback. There is potential for additional safeguarding procedures and training opportunities surrounding correct documentation.

Hubble shared McCandlish reported on two employees that have been accepted to the National Council of Behavior's Mental Health First Aid training. Those two employees will bring those training skills back to agency to retrain other staff, as well as provide community education on responding to events.

Hubble reported a new Nurse Practitioner has been hired to replace Dr. Annadata. This may free up another Nurse Practitioner to provide additional time for children.

Hubble shared Cheri Warburton, director for ACCESS, reported on a new outpatient services model. Clients now receive four individual therapy sessions before entering the group therapy environment. This new model is allowing more clients the opportunity to get services while increasing revenue. Adult outpatient has been able to generate and collect more revenue than budgeted.

Executive Committee Report: Collins reported on the committee's meeting. Several issues will be discussed in closed session. Collins noted the committee requests a presentation of how clients access and flow through our system. Collins reports she directed the request to Dr. Harvey Barker, Executive Director. Barker asked members to provide feedback on how this information can best be presented, along with what specific questions need to be answered. Members shared the following requests for the presentation: client testimonials, timeframe (from initial phone call throughout entire process), Medicaid waiver options and applications, client fee structure, linking diagnosis to related services, children's services referral sources, data on clients the agency cannot serve and alternatives for treatment. Barker thanked members for their input and made a commitment to present all the information in future programs.

Executive Director's Report: Barker reported the recent death of Joan Knode, former board member.

Barker discussed legislative priorities of the VACSB and the governor's budget. Barker reported on increases in crisis stabilization funding and the approval of 275 new waiver slots. Barker reported the proposed bill to increase cigarette tax for the purpose of funding waiver slots has been shot down. Barker reports our association is still on record opposing cuts to the CSA program.

Barker commented on Quality review activities and many recent actions taken to address documentation issues and recent Medicaid paybacks. Barker reported the agency is creating a new Corporate Compliance Officer position and detailed some of those position responsibilities.

Barker distributed a handout detailing recent growth in the agency. Barker stressed agency state and local revenue has remained the same for many years despite significant increases in services offered and staff employed due to increases in Medicaid billing.

Barker discussed the need for the agency to begin preparations for operating in a national healthcare system environment. Barker expressed a need for the agency to consider ways to become less dependent on Medicaid.

Closed Session: Robert Hiss moved that the NRVCS Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711 A(4) for the protection of the privacy of individuals in personal matters not related to public business and A(7) consultation with legal counsel regarding a legal matter. Trish Muldoon seconded the motion, which was unanimously approved by roll call.

Following the closed session, McCarthy moved that the Board reconvene into open session. Muldoon seconded the motion, which was approved unanimously. Hiss then moved that each member certify that to the best of their knowledge only matters lawfully exempted from open meetings requirements were heard, discussed, or considered. Muldoon seconded the motion and each member so certified by roll call.

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John Muffo moved the Board approve Dr. Harvey Barker's contract for next year, along with a 3% salary increase. Bob Nicholson seconded the motion, which was approved unanimously.

Muffo moved the Board approve an automotive stipend of \$400 per month for Barker. Muldoon seconded the motion, which was unanimously approved.

Board Member Comments: McCarthy, on behalf of the Pulaski County Christmas store, thanked the Board and the agency for their support. Muldoon offered thanks to McCandlish and the ECHO staff for tonight's program. Collins thanked Barker for his excellent performance as Executive Director during the past year.

Chairman's Report: None

Adjournment: There being no further business Greenberg moved that the meeting be adjourned at 8:50 pm. The motion was seconded by Muffo and unanimously approved.

Minutes approved on _____

Melissa Jackson, Clerk of the Board